

**IAU** ERASMUS+



# ISTANBUL AYDIN UNIVERSITY

## ERASMUS+ INCOMING STUDENTS GUIDE

[erasmus.aydin.edu.tr](http://erasmus.aydin.edu.tr)

My  
University  
*My future*





# **ISTANBUL AYDIN UNIVERSITY**

## **ERASMUS+ INCOMING STUDENTS GUIDE**

*The Gateway to Your International Career!*

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# Istanbul Aydın University

Istanbul Aydın University (IAU) is a non-profit and state recognized Foundation university. It was established in 2003 offering vocational programs of higher education. It became a university in 2007, delivering bachelor's and graduate programs.

The university has grown rapidly, opening new faculties, increasing the number of its students and staff. IAU now offers a wide range of academic programs in order to meet the demands of the labor market in the global economy. The latest additions to the university are the Health Sciences and Dentistry programs. The university is opening its Faculty of Medicine in 2016.

The future plans of the university include emphasizing quality assurance and accreditation procedures and developing its graduate programs.

# About Erasmus+ Programme at IAU



## IAU FACTS

### International Network

Istanbul Aydın University has a long-established tradition of welcoming Erasmus+ students from universities all over Europe onto our programmes. Our established links with over 231 Erasmus+ partners widens opportunities for students and staff.

Erasmus+ Program supports worldwide university cooperation, thus allowing staff and students to conduct research, teach or study and get training in one of IAU's numerous prestigious partners around the World.

### English or Turkish?

IAU offers you a wide range of subjects at the associate vocational, undergraduate and graduate levels, with ECTS credits that you can easily transfer back to your degree program at your home University.

As we understand the importance of being multilingual in today's world, we offer you the choice to study their courses in English or Turkish. Take a look at our courses and choose the program that is right for you, English or Turkish: <http://ebs.aydin.edu.tr/>



### Get comfortable – feel like at home at IAU

Our Florya Campus offers contemporary study facilities, support services, cafeterias and entertainment in one of the most attractive university campuses in Istanbul.

Opened 24/7, with its enormous area, IAU hosts green spaces, resting areas, and renowned cafes within its campus boundaries in addition to 9 dining areas which can seat up to 5000 people at the same time. The campus also offers a closed and an open sports facility where you can enjoy a wide variety of activities from basketball to weight lifting. Due to the central location of the main campus, our students can benefit from the close proximity of the location to the sea and shopping centers, all a short walk away.

### Students' Top Choice

IAU is the most-preferred university by Turkish students in the central placement test for bachelor's programs. IAU is also preferred by international students; it has the highest number of international students among the foundation universities in Turkey.

### Hospitality

We will provide comprehensive administrative, academic and welfare support for the duration of your Erasmus+ study and traineeship period. There is a full orientation program upon arrival with sessions and free of charge Intensive Turkish language courses specifically designed for Erasmus+ incoming students

Moreover, you have the possibility of continuing with your free of charge Turkish language courses during your stay at IAU.

### Numerous opportunities

Nominated students can opt to study at IAU for either one or two semester dependent on the terms and conditions of the inter-institutional agreement between our Universities with entry points in September and February.

Upon completing your Erasmus+ study mobility IAU offers you the possibility to conduct an Erasmus+ traineeship within the premises of its campus or in one of the companies of our 30.000+ solution partners.

### A modern and multicultural university

Situated in Central Istanbul, IAU hosts more than 3.750 international students from 102 countries in its main campus, almost 10% of its whole student population. It doesn't matter where you're from, you will soon be making friends from all over the world.

# IAU in Figures

**39.000**

STUDENTS

**3**

DISTANCE  
LEARNING PROGRAMS

**28.000**

ALUMNI

**3**

VOCATIONAL SCHOOLS  
OF HIGHER EDUCATION

**600+**

ERASMUS INCOMING  
STUDENTS

PROF. DR. AZIZ SANCAR  
TECHNOLOGY CENTER

**3500**

INTERNATIONAL  
FULL-TIME STUDENTS

**1**

SCHOOL OF FOREIGN  
LANGUAGES

**3**

GRADUATE INSTITUTES

**56**

MASTERS  
DEGREE PROGRAMS

**300+**

ERASMUS INCOMING STAFF

BASIC MEDICAL  
KNOWLEDGE LABS

**63**

STUDENTS' CLUBS

**1500**

ACADEMIC STAFF

**55**

BACHELOR  
DEGREE PROGRAMS

**450**

ACADEMIC  
COLLABORATION  
AGREEMENTS WITH  
UNIVERSITIES ABROAD

**21**

DOCTORAL  
DEGREE PROGRAMS

**11**

FACULTIES

**25**

RESEARCH CENTERS

**119**

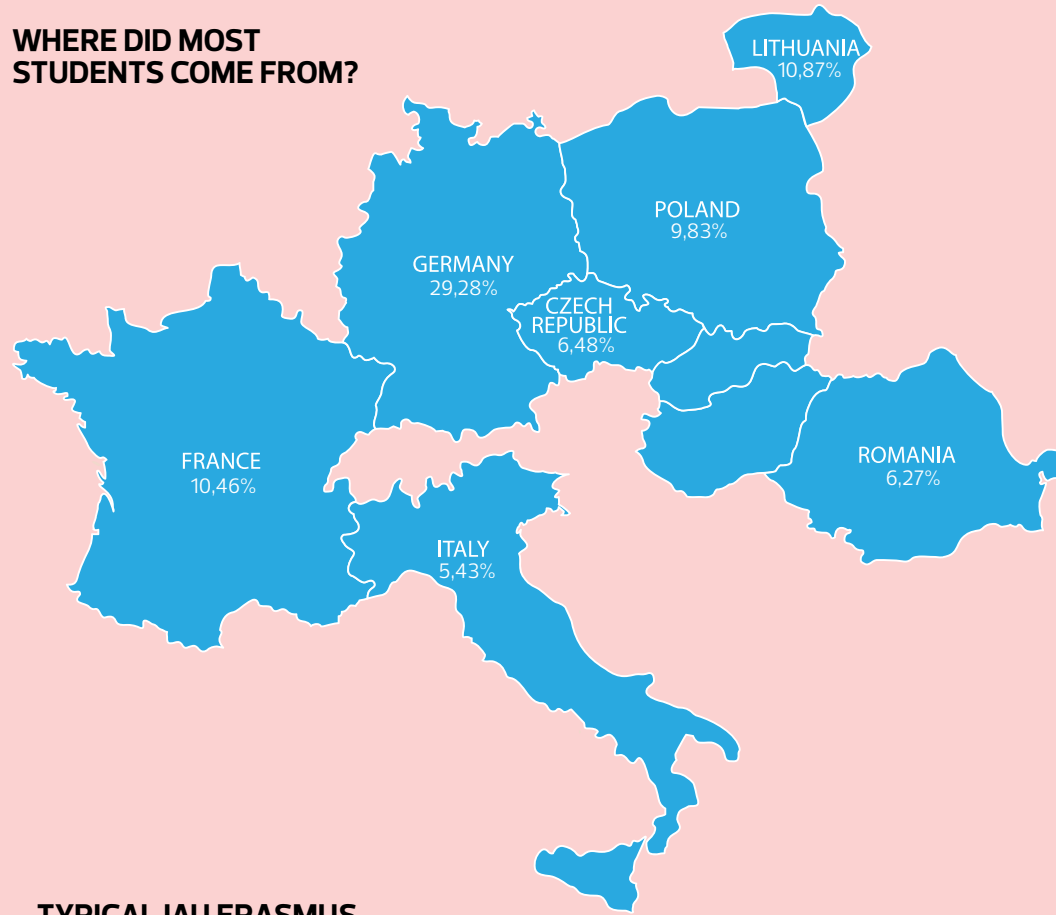
ASSOCIATE DEGREE  
PROGRAMS

**230**

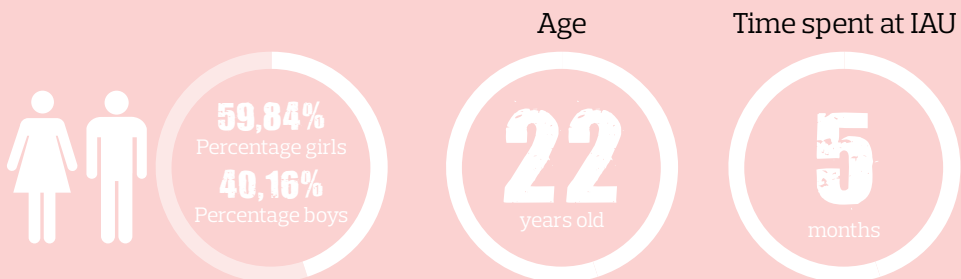
ERASMUS+  
INTER-INSTITUTIONAL  
AGREEMENTS

# ERASMUS+ AT IAU: TRAVEL, STUDY, ENJOY

## WHERE DID MOST STUDENTS COME FROM?

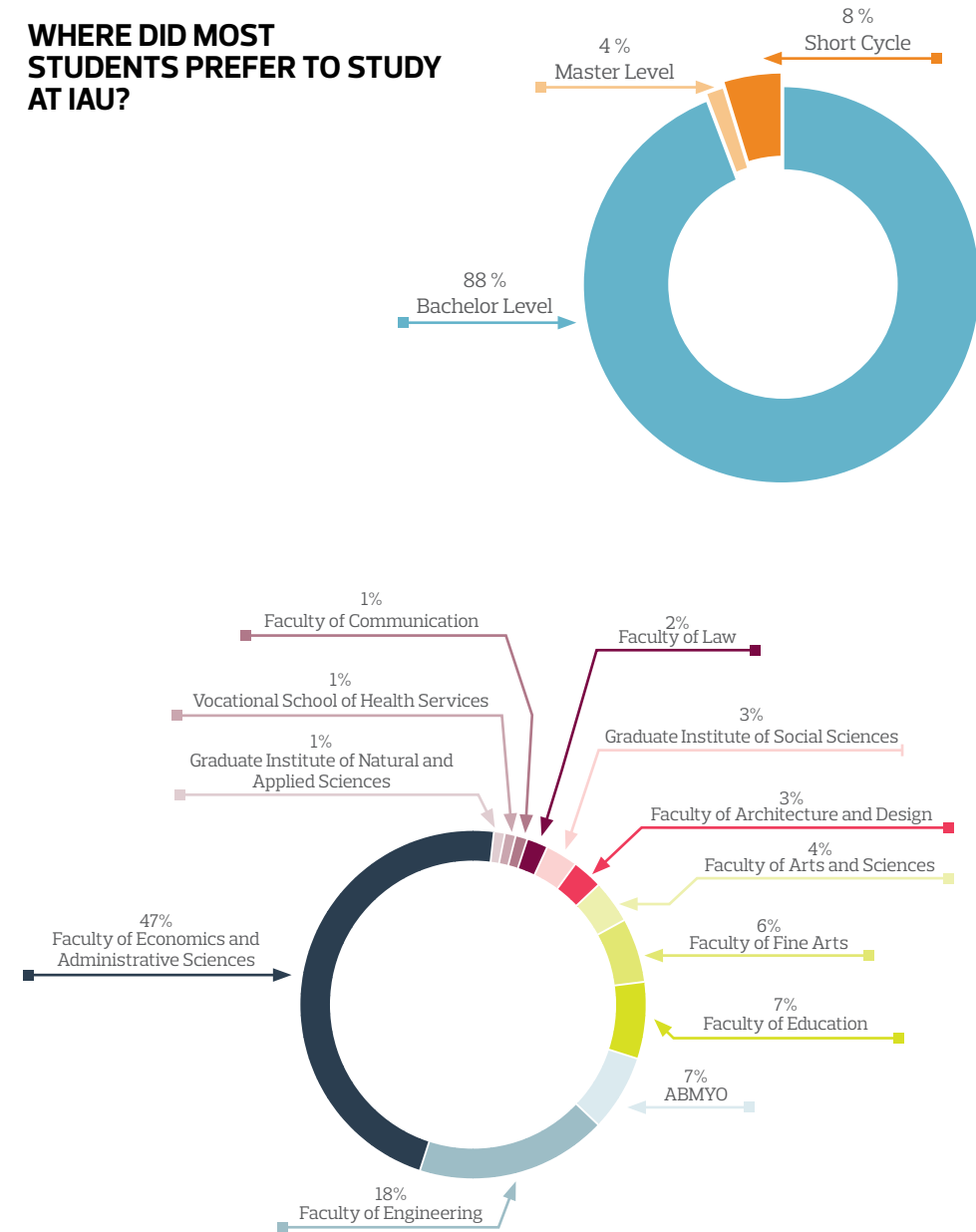


## TYPICAL IAU ERASMUS INCOMING STUDENT



# ERASMUS+ STUDENT LEVELS

## WHERE DID MOST STUDENTS PREFER TO STUDY AT IAU?



# PROGRAMS

## ASSOCIATE DEGREE PROGRAMS

### ANADOLU BIL VOCATIONAL SCHOOL OF HIGHER EDUCATION

- ▶ Computer Programming (English)
- ▶ Foreign Trade (English)
- ▶ Business Management (English)
- ▶ Tourism Guidance (English)
- ▶ Applied English and Translation (English)
- ▶ Civil Air Transportation Management (English)
- ▶ Cooking
- ▶ Shoe Design and Production
- ▶ Banking and Insurance
- ▶ Printing and Press Technologies
- ▶ Computer Programming
- ▶ Computer Programming (Distance Learning)
- ▶ Biomedical Device Technologies
- ▶ Office Management and Executive Assistantship
- ▶ Child Development
- ▶ Foreign Trade
- ▶ Electricity
- ▶ Electronic Technology
- ▶ Photography and CameramanSHIP
- ▶ Food Quality Control Analysis
- ▶ Food Technology
- ▶ Graphic Design
- ▶ Public Relations and Publicity
- ▶ Human Resources Management
- ▶ Civil Technology
- ▶ Occupational Safety and Security
- ▶ Occupational Safety and Security (Distance Education)
- ▶ Business Management

- ▶ Jewelry and Jewelry Design
- ▶ Logistics
- ▶ Mechanical
- ▶ Architectural Restoration
- ▶ Fashion Design
- ▶ Accounting and Tax Practices
- ▶ Automotive Technology
- ▶ Marketing
- ▶ Radio and Television Programming
- ▶ Hair Care and Beauty Services
- ▶ Health Institutions Management
- ▶ Civil Aviation and Cabin Services
- ▶ Civil Air Transportation Management
- ▶ Tourism and Hotel Management
- ▶ Aircraft Technology
- ▶ Applied Spanish and Translation
- ▶ Applied Russian and Translation
- ▶ Construction Control
- ▶ Local Administrations

### VOCATIONAL SCHOOL OF JUSTICE

- ▶ Justice

### VOCATIONAL SCHOOL OF HEALTH SERVICES

- ▶ Oral and Dental Health
- ▶ Surgery Services
- ▶ Anesthesiology
- ▶ Dental Prosthesis Technology
- ▶ Dialysis
- ▶ Disabled Care and Rehabilitation
- ▶ Electroneurophysiology
- ▶ Physiotherapy
- ▶ First and Emergency Aid
- ▶ Audiometry
- ▶ Opticians
- ▶ Orthopedic Prosthetics and Orthotics
- ▶ Pathology Laboratory Techniques
- ▶ Perfusion Techniques
- ▶ Radiotherapy
- ▶ Medical and Business Documentation
- ▶ Medical Imaging Techniques
- ▶ Medical Laboratory Techniques
- ▶ Social Work

## ACADEMIC PROGRAMS

### BACHELOR'S PROGRAMS

#### Faculty of Architecture and Design

- ▶ Industrial Product Design
- ▶ Interior Architecture
- ▶ Architecture

#### Faculty of Arts and Sciences

- ▶ English Language and Literature
- ▶ History
- ▶ Psychology
- ▶ Sociology
- ▶ Turkish Language and Literature

#### Faculty of Communication

- ▶ Advertisement
- ▶ Journalism
- ▶ Public Relations and Publicity
- ▶ Radio Television and Cinema
- ▶ TV News and TV Programming
- ▶ Visual Communication Design

#### Faculty of Dentistry

- ▶ Dentistry

#### Faculty of Economics and Administrative Sciences

- ▶ Business Administration (English)
- ▶ Aviation Management (English)
- ▶ International Trade (English)
- ▶ Political Science and International Relations (English)
- ▶ Accounting and Financial Management
- ▶ Business Administration
- ▶ Economics and Finance

#### Faculty of Education

- ▶ English Language Teacher Education (English)
- ▶ Arabic Language Teaching
- ▶ Computer and Instructional Technologies Education
- ▶ Elementary Education
- ▶ Pre-School Teacher Education
- ▶ Primary Mathematics Education
- ▶ Psychological Counseling and Guidance
- ▶ Special Education Teaching
- ▶ Turkish Language Teacher Education

#### Faculty of Engineering

- ▶ Computer Engineering (English)
- ▶ Electrical and Electronics Engineering (English)
- ▶ Industrial Engineering (English)
- ▶ Software Engineering (English)
- ▶ Civil Engineering
- ▶ Food Engineering
- ▶ Mechanical Engineering
- ▶ Textile Engineering



### Faculty of Fine Arts

- ▶ Cartoon and Animation
- ▶ Drama and Acting
- ▶ Gastronomy and Culinary Arts
- ▶ Graphic Design
- ▶ Fashion and Textile Design
- ▶ Arts Management

### Faculty of Health Sciences

- ▶ Audiology
- ▶ Child Development
- ▶ Health Care Management
- ▶ Nursing
- ▶ Nutrition and Dietetics
- ▶ Physiotherapy and Rehabilitation
- ▶ Social Work

### Faculty of Law

- ▶ Law

### Faculty of Medicine

- ▶ Medicine

### School of Foreign Languages

- ▶ Translation and Interpreting (English)
- ▶ Translation and Interpreting (Russian)

# GRADUATE PROGRAMS

## GRADUATE INSTITUTE OF SOCIAL SCIENCES

### MSc Programs

- ▶ Accounting and Auditing (with thesis)
- ▶ Arabic Language Training (with thesis)
- ▶ Banking and Insurance Management (with/without thesis)
- ▶ Business Administration (English/ with thesis)
- ▶ Business Administration (with thesis)
- ▶ Business Management for Executives (English/without thesis)
- ▶ Business Management for Executives (without thesis)
- ▶ E-Business Management (without thesis)
- ▶ Education Administration and Supervision (with/without thesis)
- ▶ Educational Program and Instruction (with/without thesis)
- ▶ Elementary Education (with/without thesis)
- ▶ English Language and Literature (English/ with thesis)
- ▶ Graphic Design (with thesis)
- ▶ History (with thesis)
- ▶ Human Resources Management (with/without thesis)
- ▶ Information Law (with thesis)
- ▶ International Relations and Intelligence Studies (with thesis)
- ▶ International Relations and Terrorism Researches (with thesis)
- ▶ International Economy (with/without thesis)
- ▶ Local Governments and Decentralization (with/without thesis)
- ▶ Performing Arts (with thesis)
- ▶ Political Science and International Relations (English/with thesis)
- ▶ Private Law (with/without thesis)
- ▶ Psychology (with/without thesis)
- ▶ Public Law (with/without thesis)
- ▶ Public Relations and Publicity (with thesis)

- ▶ Quality Management and Security Systems (with/without thesis)

- ▶ Sociology (with thesis)

- ▶ Strategic Marketing and Brand Management (with/without thesis)

- ▶ Television and Cinema (with thesis)

- ▶ Translation and Interpreting (Russian/ with thesis)

- ▶ Turkish Language and Literature (with thesis)

- ▶ Visual Arts (with Thesis)

### Ph.D. Programs

- ▶ English Language and Literature (English)

- ▶ Public Relations and Publicity

- ▶ Business Management

- ▶ Private Law

- ▶ Accounting and Auditing

- ▶ Turkish Language and Literature

### Graphic Design and Art Competence

- ▶ Graphic Design

## GRADUATE INSTITUTE OF HEALTH SCIENCES

### MSc Programs

- ▶ Family Counselling (with/without Thesis)

- ▶ Health Institution Management (with/without Thesis)

- ▶ Medical Physics (with thesis)

- ▶ Physiotherapy and Rehabilitation (with Thesis)

### Ph.D. Programs

- ▶ Prosthodontics

## GRADUATE INSTITUTE OF NATURAL AND APPLIED SCIENCES

### MSc Programs

- ▶ Architectural Design (without Thesis)
- ▶ Architecture (with Thesis)
- ▶ Civil Engineering (with Thesis)
- ▶ Civil Engineering Construction and Project Management (without Thesis)
- ▶ Computer Engineering (with Thesis)
- ▶ Electrical and Electronic Engineering (English/with Thesis)
- ▶ Elektrik-Elektronik Mühendisliği (Tezli)
- ▶ Food Engineering (with Thesis)
- ▶ Food Safety (with Thesis)
- ▶ Information Technology (without Thesis)
- ▶ IT Based Teaching Technologies (without Thesis)
- ▶ Mechanical Engineering (with Thesis)
- ▶ Mechatronics Engineering (with Thesis)
- ▶ Occupational Health and Safety (with/without Thesis)
- ▶ Urban Design (without Thesis)
- ▶ Urban Renovation (with Thesis)

### Ph.D. Programs

- ▶ Computer Engineering

- ▶ Food Safety

- ▶ Food Engineering

- ▶ Civil Engineering

- ▶ Architecture

- ▶ Occupational Health and Safety

# About Turkey

The Republic of Turkey is located mostly on Anatolia in Western Asia and partly in Southeastern Europe.

In 1923 Republic of Turkey was established under the leadership of Mustafa Kemal Atatürk. Turkey is bordered by eight countries: Bulgaria to the northwest; Greece to the west; Georgia to the northeast; Armenia, Iran and the Azerbaijan to the east; and Iraq and Syria to the southeast. Turkey, a country with a young population, is the only secular Muslim country among all the Muslim countries in the world. Turkey's capital is Ankara and the biggest city is Istanbul.

## Studying in Istanbul

Istanbul has a wonderful location spanning the

European and Asian continents across the Bosphorus straits. Throughout history, this unique location made Istanbul politically, commercially and culturally a very important city. Once the capital of the Byzantine and Ottoman empires, Istanbul has grand historic monuments, a commercial culture that is still very much alive and a cosmopolitan culture that welcomes all. Istanbul is also an education hub. 58 universities are currently operating in Istanbul hosting around 600 thousand students. Living and studying in Istanbul is a great experience with so many places to see and so many things to do.



## PRACTICAL INFORMATION

### Weather

The coldest months of the year are January and February when the temperature can go as low as -8°C, however the average during these months is 7°C. The hottest months are June, July, August. Although the average temperature during these months is 30°C, it might get over 40°C for a couple of days.

Time Zone UTC/GMT +2 hours

### Language

The official language of Turkey is Turkish. English is the most commonly used foreign language.

### Currency

The country's official currency is the Turkish Lira  
1 USD ≈ 2.9 TRY 1 EURO ≈ 3.3 TRY

Banks are opened on workdays usually from 9 am till 5 pm and Exchange offices (Döviz Bürosu) are also open daily.

The most convenient way to get money in Turkey is by using your home bank cash card or a credit card in a Turkish ATM/bancomat/ cash machine. Most Turkish

ATMs issue only Turkish liras, but some will give you liras, euros or US dollars.

The majority of credit cards are accepted in shops, restaurants and hotels.

Tax Free: If you have a permanent residence outside Turkey and have not spent more than 6 months in Turkey, look for stores displaying Global Blue Tax Free Shopping signage in the window.

When paying for your purchases ask the shop staff for a Tax Free Form, fill it in completely and at the airport, before you check in for your flight, go to the Customs desk. Further information on refunds can be accessed here: <http://www.globalblue.com/destinations/turkey>

Voltage 230 V, European Standard Sockets

### Telephone

Turkey's code: +90

Area code(s): 0212 (European side) 0216 (Asian side)



### Consulate Telephone Numbers in Istanbul

<b>The Consulate of Algeria</b> (+90) (212) 356 9516
<b>The Consulate of Austria</b> (+90) (212) 363 8410
<b>The Consulate of Azerbaijan</b> (+90) (212) 325 8042
<b>The Consulate of Belgium</b> (+90) (212) 243 3300
<b>The Consulate of Bulgaria</b> (+90) (212) 281 0114
<b>The Consulate of Cameroon</b> (+90) (212) 676 0128
<b>The Consulate of The People's Republic of China</b> (+90) (212) 299 26 34
<b>The Consulate of Croatia</b> (+90) (212) 293 5467
<b>The Consulate of Czech Republic</b> (+90) (212) 368 8035
<b>The Consulate of Denmark</b> (+90) (212) 359 1900
<b>The Consulate of Egypt</b> (+90) (212) 265 24 40
<b>The Consulate of Estonia</b> (+90) (212) 315 7071
<b>The Consulate of Finland</b> (+90) (212) 296 9549
<b>The Consulate of France</b> (+90) (212) 334 8730
<b>The Consulate of Germany</b> (+90) (212) 334 6100
<b>The Consulate of Greece</b> (+90) (212) 393 8290
<b>The Consulate of Hungary</b> (+90) (212) 317 9214
<b>The Consulate of Iraq</b> (+90) (212) 262 6335
<b>The Consulate of Ireland</b> (+90) (212) 482 2434
<b>The Consulate of Italy</b> (+90) (212) 243 1024
<b>The Consulate of Kazakhstan</b> (+90) (212) 662 5347
<b>The Consulate of Latvia</b> (+90) (216) 519 7500
<b>The Consulate of Liberia</b> (+90) (212) 422 82 16

<b>The Consulate of Libya</b> (+90) (212) 2518100
<b>The Consulate of Lithuania</b> (+90) (216) 425 0500
<b>The Consulate of Mexico</b> (+90) (212) 274 2464
<b>The Consulate of Malta</b> (+90) (212) 311 1212
<b>The Consulate of Morocco</b> (+90) (212) 258 1598
<b>The Consulate of Netherlands</b> (+90) (212) 393 2121
<b>The Consulate of Pakistan</b> (+90) (212) 324 5827
<b>The Consulate of Palestine</b> (+90) (212) 534 4143
<b>The Consulate of Poland</b> (+90) (212) 290 6631
<b>The Consulate of Portugal</b> (+90) (212) 251 9118
<b>The Consulate of Romania</b> (+90) (212) 358 0515
<b>The Consulate of Russian Federation</b> (+90) (212) 292 5101
<b>The Consulate of Slovakia</b> (+90) (212) 317 9430
<b>The Consulate of Slovenia</b> (+90) (216) 321 9000
<b>The Consulate of South Korea</b> (+90) (212) 368 8367
<b>The Consulate of Spain</b> (+90) (212) 270 7410
<b>The Consulate of Syria</b> (+90) (212) 232 6721
<b>The Consulate of Sweden</b> (+90) (212) 334 0600
<b>The Consulate of Ukraine</b> (+90) (212) 662 2541
<b>The Consulate of UK</b> (+90) (212) 334 6400
<b>The Consulate of USA</b> (+90) (212) 335 9000
<b>The Consulate of Yemen</b> (+90) (212) 233 3117



**Emergency Numbers**

**Fire:** 110

**Medical Emergency:** 112

**Police:** 155

**Tourism Police:** (+90) (212) 527 45 03



### PUBLIC TRANSPORTATION in ISTANBUL

Public transportation in Istanbul varies greatly. Municipality buses, public buses, inner city and general ships, car ferries, the tunnel, metro and suburban train systems all vary in price and have either tokens or ticket fares to pay. It is essential that you obtain an Istanbulkart, a contactless smart card for fare payment on public transport.

The Istanbulkart is valid for boarding buses, funiculars, LRT, subway, commuter trains, ferryboats and trams operated by the Metropolitan Municipality and private companies. Cash payment on these transport systems is not possible.

The ordinary cards may be acquired from offices at major transport interchanges for a nonrefundable deposit of 6 TL.

Afterwards, the cards can be loaded with credits up to 300 YTL at these offices, special purpose machines or at news-stands and small shops which offer this service.

Cards for a limited number of passes (1, 2, 3, 5 or 10) are also available.

As an Erasmus+ incoming student during the Orientation Programme you will apply and obtain a discounted Istanbul Card for Erasmus+ students.

Unfortunately, under the current regulations, Erasmus+ trainees cannot benefit from the discounted Istanbul Card.



## Airports & Airport Transport

Istanbul has two airports, the major Atatürk International Airport (IST) near Yeşilyurt 23 km West of the city center (RECOMMENDED for your flight to Istanbul), reachable by Metro and Sabiha Gökçen Airport (SAW in Pendik/Kurtköy) 30 km East of the Asian shore of the Bosphorus.

The two airports are 55 km distant, or about 70 km by highway.

Taxis (with fares starting from 3,5 YTL/km), airport buses, and public transport serve both airports, but a private transfer is a more pleasant and still economical way to go for many travelers, especially families.

For further information on flights and shuttle buses please check:

**Atatürk International Airport**  
[www.ataturkairport.com](http://www.ataturkairport.com)

**Sabiha Gökçen Airport**  
[www.sabihagokcen.aero/homepage](http://www.sabihagokcen.aero/homepage)

## Train Transportation

Turkish State Railways (TCDD) operates the national railway network, although fares are very cheap, trains are rather slow and lack air conditioning.

In Istanbul there are two railway stations, Sirkeci station, is also known as the last stop of Orient Express. Trains bound for Thessaloniki, Athens, Sofia, Belgrade, Bucharest and Budapest (with transfers to Munich and Vienna) leave from Sirkeci. Trains for Turkish destinations, Iran and Syria leave from Haydarpasa Station on the Asian side.

## Train operators in Turkey:

**TCDD (Türkiye Cumhuriyeti Devlet Demiryolları)**  
[www.tcdd.gov.tr](http://www.tcdd.gov.tr)

**To check any European train time:**  
<http://bahn.hafas.de>

## Post Offices

Postane is the post office in Turkish. To buy stamps, send your mail, fax or parcel, or to send and receive or change your money, don't forget this word. Turkish post and telephone offices are easily recognizable by their PTT and Türk Telekom signs. Major post offices in tourist areas are open 8.00 to 24.00, Monday to Saturday and 9.00 to 19.00 on Sundays. Small post offices have the same hours as government offices.

## First-night accommodation

When it comes to accommodation in Istanbul the options are unlimited. This booming city has a plethora of accommodation in every price bracket, though at peak times you need to book in advance to get the place of your choice. For prices and availability check with hotel reservation websites or book a place in our IAU Girls Dorm. For reservations and details please contact our team: [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr)



# TO SEE LIST

## Istanbul is famous for...

### Bosphorus

None of the tourists visiting Istanbul leaves the city without taking a photo of the Bosphorus. It is the most breath-taking section of this beautiful city.

### Kapalıçarşı–Grand Bazaar

You can visit Kapalıçarşı not only to buy souvenirs, but also to experience the old Istanbul.

### Large number of old mosques

Buildings from the Ottoman Empire, such as Topkapı Palace and Dolmabahçe Palace.

### Turkish bath

Wrap yourself in traditional cotton and relax in the steamy surroundings of a traditional Turkish bath. The Çemberlitaş Bath is one of the oldest, dating back to the 1500s.

### Hagia Sofia

Look up at the golden tiles lining the dome of the ancient cathedral, Aya Sofia. It was built back in AD 537 in the days when the city was called Constantinople. It was later turned into a mosque but is now a museum.

Catch sunset on the Galata Bridge, which spans old and new Istanbul. There's a walkway either side of the bridge backed by lively cafes, bars and restaurants.

## ISTANBUL SIGHTSEEING

### The Sultan Ahmed Mosque

The Sultan Ahmed Mosque is a historic mosque in Istanbul. The mosque is popularly known as the Blue Mosque for the blue tiles adorning the walls of its interior. It was built from 1609 to 1616, during the rule

of Ahmed I. Its Külliye contains a tomb of the founder, a madrasah and a hospice. The Sultan Ahmed Mosque is still popularly used as a mosque.

**Address:** Sultan Ahmet Mh., Torun Sk No:19, 34400 Istanbul

**Visiting Hours Opening Times:** 08:30, 12:30, 15:15

**Closing Times:** 11:00, 14:15, 16:30

**For Friday:** 13:15

### The Topkapı Palace

The Topkapı Palace is a large palace in Istanbul, Turkey, that was the primary residence of the Ottoman sultans for approximately 400 years (1465–1856) of their 624-year reign. The Topkapı Palace is among the monuments contained within the "Historic Areas of Istanbul", which became a UNESCO World Heritage Site in 1985, and is described under UNESCO's criterion iv as "the best example[s] of ensembles of palaces of the Ottoman period.

**Address:** Sultanahmet, Fatih / ISTANBUL

Museum is open every day except Tuesdays.

#### Visit Hours

**Winter Season:** Between October 26th – April 15th  
9:00 AM – 4:45 PM

**Summer Season:** Between April 15th – October 26th  
9:00 AM – 6:45 PM

### The Basilica Cistern

The Basilica Cistern is the largest of several hundred ancient cisterns that lie beneath the city of Istanbul (that is formerly Constantinople), Turkey. The cistern, located 500 feet (150 m) southwest of the Hagia Sophia on the historical peninsula of Sarayburnu, was built in the 6th century during the reign of Byzantine Emperor Justinian I.

**Address:** Alemdar Mh., Şeftali Sk No:6, Fatih

#### Visit Hours

**Winter Season:** 09:00 AM– 5:30 PM

**Summer Season:** 09:00 AM– 6:30 PM



### Gülhane Park

Gülhane Park is a historical urban park in the Eminönü district of Istanbul, Turkey; it is located adjacent to and on the grounds of the Topkapı Palace. The south entrance of the park sports one of the larger gates of the palace. It is the oldest and one of the most expansive public parks in Istanbul.

**Address:** Cankurtaran Mh., 34122 Fatih/İstanbul

### The Maiden's Tower

The Maiden's Tower also known as Leander's Tower (Tower of Leandros) since the medieval Byzantine period, is a tower lying on a small islet located at the southern entrance of the Bosphorus strait 200 m (220 yd) from the coast of Üsküdar in Istanbul, Turkey.

**Address:** Üsküdar Salacak Mevkii, 34668 Üsküdar/İstanbul

### The Prince Islands

The Prince Islands are an archipelago off the coast of Istanbul, Turkey, in the Sea of Marmara. The islands

also constitute the Adalar (literally Islands) district of Istanbul Province. They consist of four larger islands, Büyükada ("Big Island"), Heybeliada ("Saddlebag Island"), Burgazada ("Fortress Island"), Kınalıada ("Henna Island).

During the summer months the Princes' Islands are popular destinations for day trips from Istanbul. As there is no traffic on the Islands, the only transport being horse and cart, they are incredibly peaceful compared with the city of Istanbul. They are just a short ferry ride from Istanbul, with ferries departing from Bostancı, Kartal and Maltepe on the Asian side, and from Kabataş on the European side.

### The Grand Bazaar

The Grand Bazaar in Istanbul is one of the largest and oldest covered markets in the world, with 61 covered streets and over 3,000 shops which attract between 250,000 and 400,000 visitors daily.

**Address:** Beyazıt, İstanbul

# Erasmus+ Partners



## AUSTRIA

Universität Wien  
 Fh Wien Der Wkw  
 University of Innsbruck  
 Alpen-Adria University  
 Padagogische Hochschule Karnten

## AZERBAIJAN

Baku State University  
 Qafqaz University  
 Odlar Yurdu University

## BELGIUM

Thomas More Kempen University of Applied Sciences  
 EPHEC University College

## BRAZIL

Universidade Evangélica

## BULGARIA

Medical University of Plovdiv  
 Plovdiv University  
 "Konstantin Preslavsky" University of Shumen  
 Medical University of Sofia  
 Technical University of Gabrovo  
 Varna University of Management (VUM)  
 National Academy of Art

## CANADA

Lakehead University

## CHILE

Universidad Finis Terrae

## CROATIA

Josip Juraj Strossmayer University of Osijek  
 University of Zagreb  
 College for Information Technologies, VSITE  
 Zagreb School of Business

## CZECH REPUBLIC

Masaryk University, Brno  
 Metropolitan University Prague  
 Univerzita Palackého V Olomouci  
 Mendel University in Brno  
 Tomas Bata University in Zlín  
 Technical University of Liberec  
 University of Hradec Králové

## DENMARK

Copenhagen School of Design and Technology

## ESTONIA

University of Tartu

## FINLAND

Centria University of Applied Sciences  
 Humak University of Applied Sciences  
 Helsinki Metropolia University of Applied Sciences

## FRANCE

IUT Saint-Denis - Université Paris 13  
 Université Pierre et Marie CURIE  
 Université Francois Rabelais  
 Université Catholique de Lille  
 Université de Rouen  
 Université Jean Monnet  
 Université de Caen Normandie





## GERMANY

Hochschule Darmstadt
PFH Private Hochschule Göttingen
Hochschule Düsseldorf
Fachhochschule Bielefeld
Johannes Gutenberg – Universität Mainz
Universität Potsdam
Hochschule Landshut
Hochschule Niederrhein
Ruhr – Universität Bochum
Hochschule Mainz
Frankfurt University Of Applied Sciences
University Of Würzburg, Internationalisierung Der Lehrerbildung
Hochschule Ruhr West
Fachhochschule Dortmund, University of Applied Sciences and Arts
Universität Duisburg-Essen
Hochschule Worms
Westfälische Wilhelms-Universität Münster
Friedrich Alexander- Universität Erlangen- Nürnberg
Hochschule für Musik und Theater Hamburg
EBC Hochschule, Hamburg
Hochschule Aschaffenburg
Fachhochschule Kiel
Clausthal University of Technology
Hochschule Trier
Technische Hochschule Mittelhessen
Philipps-Universität Marburg
Hochschule Bremen
HTW SAAR University of Applied Sciences Saarbrücken
Universität Bielefeld
Alanus Hochschule Für Kunst Und Gesellschaft
Hochschule Der Wirtschaft Für Management
Cologne Business School
Offenbach University of Art & Design (HfG)
Albert-Ludwigs-Universität Freiburg
SDI München - Hochschule Für Angewandte Sprachen

## GREECE

University of Piraeus
University of Thessaly

National Technical University of Athens
University of Macedonia
Technological Educational Institute of Crete
Aristotle University of Thessaloniki
International Hellenic University

## HUNGARY

University of Pécs
Eötvös Loránd University
Budapest Business School College of International Management and Business
University of Szeged
Eszterházy Károly University of Applied Sciences, Eger
Budapest Metropolitan University
University of Dunaújváros

## ITALY

Università degli Studi di Milano-Bicocca
Università degli Studi di Foggia
Università della Calabria
Seconda Università degli Studi di Napoli
UNINT - Università degli studi Internazionali di Roma
Università degli Studi
Università Lum Jean Monnet
Università degli Studi Roma Tre
Università degli Studi di Salerno
Università degli Studi dell'Aquila
Università Iuav di Venezia
UNIVERSITA' DEGLI STUDI DI FIRENZE
Università degli Studi di Parma
Università degli Studi di Sassari
Università degli Studi di Pisa

## KAZAKHSTAN

Kazakh University Of Technology And Business
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## LATVIA

Baltic Psychology and Management Higher School
Baltic International Academy
Riga Teacher Training and Educational Management Academy

## LITHUANIA

SMK University of Applied Social Sciences  
 Lithuanian University of Educational Sciences  
 Kaunas University of Technology  
 Kauno Kolegija / University of Applied Sciences  
 Kazimieras Simonavičius University  
 Vilniaus Universitetas  
 International Business School at Vilnius University  
 Vilniaus Kooperacijos Kolegija  
 Vytautas Magnus University  
 Mykolas Romeris University  
 Klaipėda University  
 Šiauliai University  
 St. Ignatius Loyola Collage

## MACEDONIA

International Balkan University

## MALAYSIA

Universiti Teknologi Malaysia

## MEXICO

Universidad Panamericana

## NETHERLANDS

The Hague University of Applied Sciences  
 Rotterdam Business School  
 Hanze University of Applied Sciences  
 Fontys University of Applied Sciences  
 Van Hall Larenstein University of Applied Sciences  
 Christelijke Hogeschool Ede

## POLAND

SWPS University of Social Sciences and Humanities  
 Pomorska Szkoła Wyższa  
 Jan Matejko Academy of Fine Arts in Krakow  
 University of Lodz  
 Radom Academy of Economics  
 WSB University in Wrocław  
 Poznan School of Social Sciences  
 Cracow University of Technology  
 Józef Piłsudski University of Physical Education  
 in Warsaw

Pultusk Academy of Humanities  
 Janusz Korczak Pedagogical University in Warsaw  
 Ateneum University in Gdańsk  
 Witelon State University of Applied Science in Legnica  
 Lodz International Studies Academy  
 University of Silesia in Katowice  
 Poznan University of Technology  
 GWSH - Katowice School of Economics  
 Kujawy and Pomorze University in Bydgoszcz  
 Jagiellonian University  
 University of Ecology and Management in Warsaw  
 Stanislaw Staszic University of Applied Sciences in Piła  
 WARSAW UNIVERSITY OF APPLIED SCIENCES SGGW  
 Spoleczna Akademia Nauk University of Social Sciences  
 The Bronisław Markiewicz State Higher School of  
 Technology and Economics in Jarosław  
 Czestochowa University Of Technology  
 Lomza State University of Applied Sciences

## PORTUGAL

Instituto Politécnico da Guarda  
 University Of The Azores  
 Instituto Politecnico Do Porto  
 Universidade de Lisboa, Instituto de Educação  
 Universidade de Évora  
 Instituto Politécnico de Castelo Branco  
 University Of Porto  
 Universidade Católica Portuguesa

## ROMANIA

“Alexandru Ioan Cuza” University of Iași  
 Ecological University of Bucharest  
 University of Oradea  
 University Politehnica of Bucharest  
 Transilvania University of Braşov  
 Spiru Haret University  
 University of Bucharest  
 “Andrei Saguna” University of Constanta  
 Romanian American University  
 Ovidius University of Constanta  
 George Enescu University of Arts of Iași  
 “Dimitrie Cantemir” Christian University  
 “Gheorghe Asachi” Technical University of Iași

## RUSSIA

Ural Federal University

## SLOVAKIA

Comenius University in Bratislava  
 Slovak University of Technology in Bratislava  
 J. Selye University

## SLOVENIA

EMUNI University  
 University of Maribor  
 European Faculty of Law

## SPAIN

Felicidad Duce (FDModa), la Escuela Superior de  
 Moda de LCI Barcelona  
 Universidad Europea Valencia  
 Universidad De Valladolid  
 Fundacio Privada Edcola De Gestio  
 Universitat De Barcelona  
 Universidad Miguel Hernandez De Elche  
 CUNEF Colegio Universitario de Estudios  
 Financieros UCM  
 Universidad de Malaga  
 Universidad Nebrija  
 Universidad Católica de Valencia San Vicente Mártir  
 Universidad de Huelva  
 Universidad Europea de Canarias  
 Universitat Oberta de Catalunya (UOC)  
 Universidad De Cordoba  
 Universidad de Salamanca  
 Universidade da Coruña  
 CPR Ingeforma  
 Universidad San Jorge  
 Universidade De Vigo

## SWEDEN

Kristianstad University  
 University West

## SWITZERLAND

Bern University of Applied Sciences  
 Universität Luzern

Fhs St. Gallen-University of Applied Sciences  
 Haute École De Gestion De Genève  
 Scuola Universitaria Professionale della Svizzera  
 Italiana (SUPSI)  
 ZHAW Zurich University of Applied Sciences

## UNITED KINGDOM

University College Birmingham  
 University of South Wales  
 University of Ulster  
 University Campus Suffolk  
 Regent 's University  
 University of Salford  
 University of Chester  
 Sheffield Hallam University  
 London South Bank University  
 University of Portsmouth  
 University of Derby  
 University of Worcester  
 Edge Hill University  
 University West of Scotland  
 Bishop Grosseteste University

## UKRAINE

Ivan Franko National University of Lviv  
 Odessa National Polytechnic University





# Being an Erasmus+ Incoming Student at IAU

## HOW TO APPLY AND DEADLINES

Moving abroad for Erasmus is meant to be a challenge, but a creative challenge. Challenge yourself to visit a million touristic destinations, meet tons of people and successfully find your way home in your new city. Also challenge yourself to have a straight AA Transcript to be proud of, to immerse in a new culture and learn a new language and to create lifetime friendships with the locals.

However there are some things that you'd better to take care of before, during and after you start your Erasmus+ Mobility in Turkey at Istanbul Aydin University:

## BEFORE DEPARTURE

### STEP 1: Get information on available courses at IAU for Erasmus+ Incoming students

Take a look at our courses and choose the program that is right for you, in English or Turkish via our ECTS package: <http://ebs.aydin.edu.tr/>

Once you have found the right courses for you, contact your Local Erasmus+ Coordinator at your Home University and find out the nomination/application procedure and the required documents for your future mobility at IAU.

### STEP 2: Nomination

To apply to IAU for Erasmus+ Exchange Program your university needs to have a current Inter-Institutional Agreement with Istanbul Aydin University and you need to be nominated to study at IAU.

You can find on our Erasmus+ website the list with our partner universities: <http://erasmus.aydin.edu.tr>

If there isn't an inter-institutional agreement between our universities but you are interested in studying with us write to the Erasmus+ Coordinator of our University and suggest the implementation of a inter institutional agreement. If they are willing to cooperate we will establish an inter-institutional agreement and after the existence of this agreement you can proceed to apply for your study mobility at IAU.

IAU receives incoming exchange student nominations via email at : [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr)

### Nomination and Term Dates

Fall term: 15th August

Spring Term: 15th December

### Term Dates

Fall term: September

Spring Term: February

### STEP 3: Prepare your application documents

Upon your nomination, you will receive from IAU Erasmus+ Team an informative email requesting you to prepare, complete electronically, sign and stamp and send back as scan the following documents: Application Form, Learning Agreement, one passport sized picture, Transcript of Records, Copy of Passport and a Copy of your Health Insurance valid in Turkey.

The forms are also available on our Erasmus+ webpage, section 'Incoming Students': <http://erasmus.aydin.edu.tr/>

### STEP 4: Obtain your Acceptance Letter

Once you have sent your application documents and if they are correct, in an interval of max. 4 weeks you will receive via email your Acceptance Letter. Any additions/modifications to be made to your application documents will be communicated to you in due time by our team.

## STEP 5: Get your Passport

While in the European Union space you are able to travel around with your national ID, an Erasmus+ study mobility in Turkey will require you to obtain your passport for the competent local authorities before coming to Turkey.

Make a research about the passport issuing process while waiting for your approved Learning Agreement and Acceptance letter from IAU.

**Important!** Pay attention to the validity of your passport. If your passport will expire within the next 6 months consider applying in due time for a new passport and then apply for an entry visa to Turkey (if required). If you are an international student holding a residence in another country (therefore having a Residence permit) about to expire or due to expire during your Erasmus+ study mobility, apply for its extension before travelling to Turkey.

**REMEMBER!** you can always obtain information on the extension of your Residence Permit/ passport procedure from the competent local authorities in your country.

## STEP 6: Insurance

Health Insurance is mandatory for your future residence permit here in Turkey. There are three options:

**a)** Health Insurance Policy issued in your home country should be in accordance with the below minimum policy content defined in Turkish Circular dated 9/2014 dated on 6/6/2014. The insurance certificate issued by a foreign company should be translated into Turkish by a notary. However, in the case of host Turkish higher education institutions; if the Erasmus+ Institutional Coordinator certifies that the insurance certificate issued by a foreign company is in line with the minimum requirement stated above, the notary translation is not necessary.

Minimum Policy Content		
Contracted Institutions		
	Annual Minimum Limit	Contributions
Outpatient Diagnosis Treatment	2.000. -TL	Insured: %40 Company: %60
Inpatient Diagnosis Treatment	Unlimited	Insured: %0 Company: %100
*Non- Contracted Institutions		
	Annual Minimum Limit	Contributions
Outpatient Diagnosis Treatment	2.000. -TL	Insured: %40 Company: %60
Inpatient Diagnosis Treatment	20.000.-TL	Insured: %20 Company: %80

**b)** You can get a Health Insurance Policy with minimum policy content from a private insurance company in Turkey which costs approximately 15 or 20 € per month after your arrival. For further details you can check our Erasmus+ webpage: <http://erasmus.aydin.edu.tr>

**c)** You can benefit from Turkish Social Security System with approximately 15 or 20 € per month after your arrival. (More complicated)

**Note 1:** Option B is the most common way chosen by Erasmus Students.

**Note 2:** Notary Translation in option A is the only way for students coming for placement to a public or private company other than university. Trainees may also select option B or C for Insurance Matter.

If you are coming from Germany, Netherlands, Belgium, Austria, Romania, Czech Republic, and Croatia you can obtain the Health Insurance Policy in your home



country. All you have to do is to inquire your National Medical Insurance Company for the equivalent Letter of the Turkish National Medical Insurance (SGK), which needs to be valid for the entire period of your study mobility at IAU.

### For example:

GERMANY: T/A 11 form  
NETHERLANDS: N/TUR 111 form  
BELGIUM: B.T.8 form  
AUSTRIA: A/TR 3 form  
CZECH REPUBLIC: CZ/TR 111 form

Once in Istanbul, during the Orientation Programme, ESN IAU mentor students will assist you in obtaining the SGK equivalent paper for your health insurance at the Istanbul Social Security Directorate and Social Security Center in Unkapanı, at the Office named "Service of Foreign Operations".

You can reach the Istanbul Social Security Directorate and Social Security Center in Unkapanı by taking a bus towards this direction and get off at Vefa Bus Stop. Near Vefa Bus stop (Balat side), you will see the SGK Building.

## STEP 7: Obtain your Visa

Ask for information on visa regimes and application documents for Erasmus+ incoming students at the nearest to you Turkish Embassy/Consulate in your country. While for some countries the entrance without visa is also available, for others the visa fee will still be taken before Residence Permit application. You can also check the visa requirements on the following website <https://www.evisa.gov.tr/en/apply/>

**Important!** Each country has different application procedures and require different documents, therefore obtaining information about the visa application procedure and necessary documents from the Turkish Consulate/Embassy is crucial.

Please be advised that visa procedures may take very long; students are ought to start their application procedure at least six to twelve weeks prior to the starting date of their Erasmus+ study/traineeship mobility period.

## STEP 8: Information on Residence Permit

You can obtain information about the compulsory

Residence Permit for Erasmus+ incoming students from our Erasmus+ webpage and the webpage of the Directorate General of Migration Management: <https://e-ikamet.goc.gov.tr/>

**Important!:** According to Turkish regulations, for all Erasmus+ study/traineeship mobilities longer than 90 days, application for Student Residence Permit is compulsory.

The IAU Erasmus+ Office will assist you during the Orientation Programme with your Residence permit application and will arrange for you the meeting with the Directorate General of Migration Management officers right here on Florya Campus.

### **STEP 9: Open a Bank Account and sign your Student Grant Agreement**

Contact your Erasmus+ Representatives at your home university to sign your Student Grant Agreement. For your Erasmus+ future study mobility you are advised to open a Euro bank account solely for this purpose.

**Important!:** Make sure that you have access to your bank account by using internet banking! Money is important and especially when you are abroad, so for sure you don't want to stay without it!



### **STEP 10: Online Linguistic Support**

For more information about the online exam and language course please visit the official web page of Online Linguistic Support.

**Important!:** Erasmus+ mobility participants must take this assessment twice – before beginning and at the end of their mobility period – in order to monitor their progress in the language of mobility.

**Remember!:** Make sure that you provide your Erasmus+ Office with a valid e-mail address as the link for the Online Linguistic Support exam will be delivered to you by e-mail.

### **STEP 11: Arrange Accommodation**

Istanbul Aydın University has special agreements with some private dormitories in order to provide accommodation services to the students. Information on accommodation will be provided to you once you obtain your Acceptance Letter. You can also check our Erasmus+ website for more information.

There is, however, the option of renting a flat with students who study in Istanbul or with other International students. You can also easily find convenient accommodation facilities using web sites or real estate agents or by getting in touch with our IAU-ESN section via their Facebook official page.



# First Days at IAU



## ORIENTATION

At the beginning of each term, IAU Erasmus+ Office holds a mandatory orientation program for new exchange students. This program will be sent to you beforehand and is designed to provide you with valuable information and facilitate your transition to Istanbul Aydın University. Plus, it constitutes a great opportunity for socializing and getting to meet the other Erasmus+ students and IAU and its representatives.

**By participating in Erasmus+ Student Orientation, you will gain essential information about:**

- Residence permit rules and regulations that affect your visa status
- Student health services and health insurance requirements at IAU
- Academic life at IAU and how to register for classes
- Campus and community resources-campus tour
- Opportunities to meet other new international and domestic students at IAU
- Opportunities to meet Departmental Coordinators

All newly admitted exchange students are required to attend orientation and the immigration document check-in. If you do not attend both, Erasmus+ Office will place a hold on your registration.

**For more details**, please send us questions by e-mail [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr) or get an appointment via IAU Online Appointment System: <http://erasmusapp.aydin.edu.tr>

**Make-up Orientation Session Schedule:**

If you are not able to arrive in Turkey by the orientation date please do inform us via email at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr). Subsequently you may schedule a make-up orientation session through IAU Erasmus+ Online Appointment System: <http://erasmusapp.aydin.edu.tr>

## ARRIVAL TO ISTANBUL AND REGISTRATION

Whether you arrive by yourself or you are picked up by the IAU-ESN team, as soon as you arrive to Turkey, you must address to the IAU Erasmus+ Office where you will be provided with information of the city, registration and other activities.

The exact address of our main campus where the Erasmus+ Office is located and where you will do your registration and attend courses is:

**Istanbul Aydin University:** Besyol Mah. Inonu Cad. No:40  
34295 Sefaköy/Küçükçekmece/Istanbul/TURKEY  
Tel: (+90 212) 444 1428 - 14908

Should you arrive in Istanbul before the official date of the Orientation Programme and should you wish to visit us for an informal meeting, please use the Online Appointment system available at the following link:

<http://erasmusapp.aydin.edu.tr/>

The Online Appointment System will also be used during your study semester here at IAU in order to schedule a meeting with the Erasmus Incoming Students Coordinator and solve problems related to accommodation, registration, Changes to Learning Agreement, Confirmation of Arrival/Departure and not only.



The Erasmus+ Office is here to help you out with any problems you might be facing during your study mobility at IAU. The schedule of the office is from Monday to Friday, from 9:00 to 12:00 and 14:00 to 17:00.

However, for better assistance, please make sure to take your online appointment 2 hours before visiting your Erasmus+ Incoming Students' Coordinator.

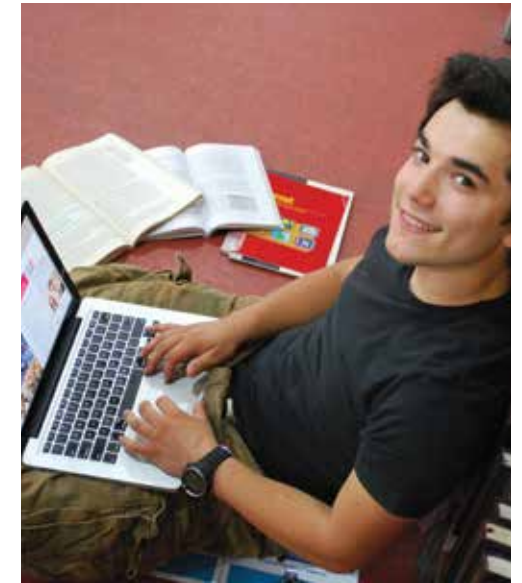
## REQUESTED DOCUMENTS FOR REGISTRATION

Whether before, during or after the official Orientation Programme, please make sure to have with you the following documents for your registration:

- Passport
- 2 passport size photos
- Health Insurance Policy
- Learning Agreement and any other study documents should you have not sent them before arrival to the IAU Erasmus+ Office

Registration will be held in two steps. Firstly, you should present our required documents, whereby once complete, each candidate will receive an IAU student card, a Letter confirming your status as Erasmus+ student at IAU and a username + password in order to be able to access and monitor on UBIS your scholar situation. Secondly, upon deciding on the courses to follow at IAU, you will be enrolled for them and you will be able to track the exam dates and results as well as your weekly timetable via UBIS.

**UBIS SYSTEM** is an integrated part of the university's campus automation system. It includes all features of ECTS Information Package and provides home, foreign, exchange and candidate students and higher education institutions with information in detail and easy to trace on the institution, degree programmes at all levels of education as well as other useful information such as career and educational opportunities, social and cultural environment, recreation and sport activities. Further information on how to use your UBIS Account will be given to you upon the Orientation Programme.



## HEALTH INSURANCE

There are several options when it comes to obtaining a valid health insurance in Turkey. If you did not manage to arrange your insurance beforehand, you always have the possibility of obtaining a comprehensive health insurance here at IAU, during the Orientation programme, from the insurance agents working with IAU.

They are present on campus all around the week during the Orientation Programme time and are located in the same building as the Erasmus+ Office-J Block, ground floor.

Further information on insurance options can be accessed via our Erasmus+ webpage:

<http://erasmus.aydin.edu.tr>

## ISTANBUL CARD

Istanbul Aydin University, Florya Campus is located just 10 minutes away from the International Ataturk Airport. IAU is also located 2 minutes away from the bus, minibus, metrobus stations. Transportation to the campus is possible through IETT (Public Transportation of Istanbul) and private buses, minibuses, cabs and private cars.

Public transportation in Istanbul varies greatly. Municipality buses, public buses, inner city and general ships, car ferries, the tunnel, metro and suburban train systems all vary in price and have either tokens or ticket fares to pay. As an Erasmus+ student, it is essential that you obtain an "Istanbul Card", a smart refillable ticket card.



The Erasmus+ Office will assist you during the Orientation Programme in terms of applying for your Istanbul Card and will assign mentor students to help you out and obtain your IETT Student Card from the closest to IAU IETT Center.



**Required documents for the application include:** a recent Student Letter from IAU Students' Affairs Office (F Block -1), passport, 1 passport photo and 10 TL as fee for the card.

The application for your Istanbul Card can be made in person or online. For further information, please check the following link: <http://istanbulkart.iETT.gov.tr/en>

If you lose your valid IETT Student Card, you may obtain a replacement. A fee of 20 TL is charged for the first replacement, 30 TL for second and third replacement and 50 TL for fourth replacement. You must have valid identification when you applying for a lost card.

## MUSEUM CARD

The gates of history are wide open with the Museum Pass İstanbul.

With this card, you will be able to visit the historical and cultural treasures of İstanbul, the capital city of three empires, whose history dates back over more than 9 thousand years, free of charge and without having to queue.



### Requested Documents:

- Letter of confirmation of student's status at IAU from Students Affairs OR
- IAU STUDENT CARD
- 1 passport photo
- 20 TL

### SALES POINTS:

- Hagia Sophia Museum
- Istanbul Archaeological Museums
- Istanbul Mosaic Museum Chora Museum
- Topkapı Palace Museum
- Museum of Turkish and Islamic Arts

### BENEFITS OF THE MUZEKART:

- 1 year of free Access to museums in Istanbul and all over Turkey
- Reduce the time spent in the queues formed at the museums' entrances
- Free entrance to Hagia Sophia and Topkapı Palace
- Attractive discounts at the city's elite private museums, together with arts and entertainments venues, museum shops and GES Shops.

For a full list of museums and sites for which the entrance is free with the Muzekart, please check: <http://www.muze.gov.tr/tr/muzeler>

# ONLINE APPLICATION FOR RESIDENCE PERMIT

Erasmus+ students are required to apply for a residence permit within 30 days from their arrival in Turkey. Further information on the regulations that apply to Erasmus+ students in terms of Residence permit appointment can be accessed at the following link: <https://e-ikamet.goc.gov.tr/>

IAU Erasmus+ Office assists Erasmus+ students during their residence permit application and arranges an institutional appointment with the representatives of the Directorate General for Migration Management in Istanbul in Florya Campus. Further details on the appointment time and date will be communicated to you by our Erasmus+ team via email in due time.



You will need to prepare the following documents for the application:

- 1) Application form filled out according to the information on the passport (to be completed together with the Erasmus+ Team)
- 2) Student Letter document (available from the IAU Student Affairs' Office)
- 3) 5 photos (passport size)
- 4) Passport–Copy of the pages including ID information and the last entrance to Turkey in the passport
- 5) Proof of payment of the Application fee (58,5 TL )
- 6) The birth certificate may be requested for foreign minors.
- 7) Proof of Full Legal Name Certificate will be requested from students who have mentioned in their passport their full name, without a clear distinction between the name and surname. This certificate must be obtained prior to arrival to Turkey and will be issued by the nearest to you Consulate/Embassy.
- 8) Original health insurance if you bought it from JBlock, ground floor (take with you the original that has 3 pages) or for those students who have AT/11 form, the Paper given to you by the SGK Office in Istanbul.

If the documents are not completed in time, your application shall be removed and you shall be subject to the general provisions concerning visa and residence permit violations.

After your appointment, you will be given a Certificate (ikamet İzni Müracaat Belgesi) indicating that your application has been processed that allows you, in case of Major Force to leave Turkey for a max. of 15 days. The residence permit card will be sent directly to Istanbul Aydın University within max. two months after your application.

**Note:** Although we do not recommend it, if you are planning to stay in your country or travel abroad more than 15 days after delivering your papers and still couldn't receive your Residence Permit ID, before your flight date visit your residence permit officer and ask for your Residence Permit ID number. It will help you at the borders.

**Important!** Turkish Citizens who live in Europe if they have Turkish ID or Blue Card (Mavi Kart) they do not need to apply for residence permit.

## ERASMUS STUDENT NETWORK AT IAU

ESN IAU is here to help and assist IAU incoming Erasmus+ students. Our mentors provide incoming students with important information during their exchange here at IAU starting with the orientation week then the administrative processes such as getting their residence permit, finding accommodation and flat mates and so on. Moreover, they will keep you updated about social activities, weekly trips and parties that the ESN will organize in Istanbul and around Turkey.

You can get in touch with our with our IAU-ESN section via their Facebook official page: <https://www.facebook.com/ESNIAU/>

## ACCOMMODATION

There is nothing like an international exchange experience to learn more about another country, language, or culture.

Whether you choose to arrange accommodation in of the dorms listed on our Erasmus+ webpage or you are in search for a shared flat together with other Erasmus+ students, we would recommend you to rent a room/flat on the European side, close to the university or at least the main public transportation mean- the metrobüs road. Please check the public transportation map at the end of this guide to get an idea about its location.

Some of our recommended areas include Bahçelievler, Bakırköy, Ataköy, Sefaköy, Florya, Avcılar, Mecidiyeköy.



# REGISTERING YOUR MOBILE PHONE FOR USE IN TURKEY

If your trip to Turkey lasts only a week or two, you do not need to register your mobile phone, but if you plan to stay several months, you will need to register your phone and pay around 200 TL as tax registration, or purchase a mobile phone from a shop in Turkey.



Your foreign, unregistered GSM mobile phone may operate in Turkey on a Turkish mobile phone company's network, either via international roaming or with a Turkish SIM card for a period of several weeks before being excluded from the network as an "unregistered" phone.

You have 120 days to register your phone after your arrival day.

When it is excluded, it can be difficult and/or time-consuming to have it reactivated on a Turkish network.



## Here is how to register your mobile phone:

1. Turn on your mobile phone and press \*#06# on the keypad to reveal your handset's 15-digit IMEI (International Mobile Equipment Identity) number. Copy the number onto a piece of paper.

2. Take your phone, passport, residence permit/tax number and IMEI to a Turkish government tax office (Vergi Dairesi, Vezne/Payment Desk) and request a Certificate of Registration. You will have to pay 131,50 TL for the certificate. Please pay attention to the information mentioned on the receipt. If there is a mistake regarding your IMEI number, your name,

surname and/or passport number you cannot register your phone with this receipt. You will pay the tax again with the correct information.

3. After you received your correct receipt, you can go to a mobile operator company store in Taksim (Türk Telekom/Avea, Vodafone or Turkcell) in order to register your phone.

4. Mobile companies are charging for the registration around 50 TL. So, you will pay in total 180-200 TL for mobile registration.

An easier and less expensive alternative would be to keep your mobile phone working with your national SIM card and purchase for 50-80 TL a simple dial and text mobile phone, already registered in Turkey, from any IT shop and use it with a Turkish SIM Card.

The Erasmus+ office will appoint mentor students to assist you during the Orientation Programme whether you would like to register your phone or buy a simple dial and text mobile phone.





# Studying at IAU



## COURSE SELECTION AND MAKING CHANGES (UBIS SYSTEM)

As an Erasmus+ incoming student at IAU you can access the full curricula of our university at the following link: [www.ebs.aydin.edu.tr](http://www.ebs.aydin.edu.tr) under the section 'Information on Degree Programmes' and you can also select courses from the other departments that normally deliver classes in Turkish based on individual projects that you will submit for your chosen courses.

For any academic inquiries related to what courses to select, we advise you to keep at all times in contact with both your Erasmus+ Coordinator at your home university and the Erasmus+ departmental coordinators here at IAU.

At IAU, enrolled as an Erasmus+ incoming student,

you can select courses from any level of study and any program provided that the selected courses are a match to the courses to be studied at your home university and each semester we open just for the Erasmus+ students a free of charge course on Turkish language and culture (TLL104 Introduction to Turkish Language and Culture– 5 ECTS).

Please note that as a spring semester student, you can only select spring semester courses and as a fall semester student you can only select fall courses.

Changes in your Learning agreement and adding or dropping courses shall be made within the timeframe offered by the academic calendar.

Any changes made after the deadline will not be taken into consideration.

Remember to discuss all aspects of your Learning Agreement when meeting your Erasmus+ Departmental Coordinator here at IAU as he/she will be the one registering for your initial courses and the subsequent changes.

## PAPERWORK

All documents related to your Erasmus+ mobility at IAU, including the extension of your mobility are available on our Erasmus+ webpage: <http://erasmus.aydin.edu.tr>

If you have any doubts on what documents to complete and when remember to take an appointment with the Erasmus+ team via our Online appointment system: <http://erasmusapp.aydin.edu.tr> or write to us an email at: [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr)

# ACADEMIC CALENDAR

FALL SEMESTER		
19/09/2016	23/09/2016	Orientation Days for the new incoming students
19/09/2016		Fall semester classes begin
19/09/2016-07/10/2016		Period for making changes in the Learning Agreement
12/11/2016	20/11/2016	Midterm exams
25/11/2016		Last day to apply to midterm make-up exams
05/12/2016	09/12/2016	Midterm make-up exams
26/12/2016		Fall semester classes end
02/01/2017	15/01/2017	Final exams
15/01/2017	06/02/2017	Semester break
23/01/2017	28/01/2017	Fall semester make up exam period

SPRING SEMESTER		
30/01/2017	06/02/2017	Orientation Days for the new incoming students
06/02/2017		Spring semester classes begin
06/02/2017-17/02/2017		Deadline for making changes in the Learning Agreement
25/03/2017	02/04/2017	Midterm exams
23/04/2017		Official Holiday: National Sovereignty and Children's Day
07/04/2017		Last day to apply to midterm make-up exams
10/04/2017	14/04/2017	Midterm make-up exams
01/05/2017		Official Holiday: Labour Day
15/05/2017		Spring semester classes end
19/05/2017		Youth and Sports Day
22/05/2017	03/06/2017	Final exams
12/06/2017	16/06/2017	Make-up for final exams

# COURSE ATTENDANCE REGULATIONS

Erasmus+ incoming students at IAU benefit from the same rights and must comply with the same regulations as the full-time enrolled students at IAU regardless of their race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status.

Istanbul Aydın University's code of conduct can be accessed online via the following link: [www.ebs.aydin.edu.tr](http://www.ebs.aydin.edu.tr) under the section '**Arrangements for Academic Guidance**'.

As a general rule, students are obliged to attend 70% of their courses; if you miss more than 30% of your courses you will automatically fail from that/those course/courses without the right of sustain the mid-term and final examinations.



# STUDENT WORKLOAD AND EXAMINATIONS

Erasmus+ students are advised to enroll for courses that summarize up to 30 ECTS per semester. Depending on your home university requirements, you might be asked to take less than 30 ECTS however, you cannot enroll at IAU for courses summing up more than what is recommended.

Based on the curricula of each course, delivered by the Instructor(s) of the Course Unit during the first meeting of each semester and then available online on [www.ebs.aydin.edu.tr](http://www.ebs.aydin.edu.tr) and in your personal UBIS account, for each course students will have a Mid-Term and a Final examination, quizzes, projects and presentations to prepare.

Please ask your professor to provide you with the exact percentages of each of your assignments contributing towards the final grade for the enrolled courses at IAU.

The mid-term and final examination periods are communicated to you while receiving the Academic Calendar whilst for the quizzes, projects and presentations to be made you have to inquire your Instructor(s) of the Course Unit here at IAU.

# IAU GRADING SYSTEM

At IAU, the conversion scale for Erasmus+ Incoming students is:

100 Grading System		IAU Grading System	ECTS Grading System
100	90	AA	A "excellent"
89	85	BA	B "very good"
84	80	BB	B "very good"
79	75	CB	C "good"
74	70	CC	C "good"
69	60	DC	D "satisfactory"
59	50	DD	E "sufficient"
49	40	FD	F-FX "failed"
39	0	FF	F-FX "failed"

Please check on your home university's web page the Conversion table of the ECTS Grades to Local Grades to find out your final grades at your home university.

# TURKISH LANGUAGE COURSES

Everyone who has ever been abroad for a study exchange knows: the first weeks are the hardest ones. Especially at the beginning of an international educational experience, most of us feel a bit awkward to actively use the new language. The unusual challenge to organize your university matters, accommodation conditions or to buy daily life stuff speaking another language is often complicated and needs some practice.

Fortunately IAU Erasmus+ Office is aware of this fact and has organized in cooperation with Aydın TÖMER teachers a language and culture preparation

programme for the Erasmus+ Incoming students as follows:

**During the Fall Semester Orientation Programme:** a Free Intensive Certificate Based Turkish Language Course with 4 ECTS (all students are automatically enrolled for it prior to their arrival)

**During the Fall Semester and Spring Semester:** a free Turkish Language Course to all Erasmus+ Students with 5 ECTS. Students wishing to enroll for this course should add it to their Learning Agreement in order for us to ensure full recognition of it and mention it in their final Transcript of Records.

Please contact IAU Erasmus+ Office at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr) for further information on the courses and on how you can enroll for them or if you have any additional questions.

## “Let’s Talk” Program

With “Let’s Talk” Programme, initiated by Aydın TÖMER, we aim to solve one of the most important challenges while learning a foreign language: finding a native speaker.

We gather our local and international students, also the staff in our university and enable them to improve their speaking skills in their foreign language in a warm and friendly environment.

**One-to-one Matching**  
 - 2 hours a week  
 - 1 hour Turkish, 1 hour of Language of choice  
 - Available Languages: English, Chinese, French, Arabic, Russian, Persian, German, Italian, Spanish

# FACILITIES (MEDICAL CARE, FITNESS, SPORTS, LIBRARY, DINING)



## DINING

Istanbul Aydın University offers social facilities considering the needs of our students, academic and administrative staff. There are 6 cafeterias in Florya Campus and 3 Bahcelievler

Campus that serve affordable and healthy food to 5000 thousand people at once. Also there are 6 garden cafeterias and outdoors recreational areas.

## FITNESS, SPORTS

Indoors and outdoors sport complexes provide the opportunity to play sports like football, basketball, volleyball. There are two fitness centers for students and staff.

All Erasmus+ incoming students can benefit from free access to our Fitness Center by completing a petition and submitting it for registration.

The Erasmus+ Team and the ESN IAU mentors can help you enroll for our Fitness Center.

## MEDICAL CARE

The medical facility in Florya campus offers emergency aid with doctors and nurses available for 18 hours a day.

Our students and their parents can be treated at discounted rates at Oral Health Application and Research Center associated with IAU Faculty of Dentistry: <https://www.dentaydin.com>

The Guidance and Psychological Counselling Center provides support for psychological well-being of students and staff.

## LIBRARY

Istanbul Aydın University's newly-built Information Center on Florya Campus occupies an area of 3.000 m2. It has a capacity of 728 seats and 50,000 volumes of shelf. The Center has 6 group study rooms and 13 personal study rooms and it is open 24 hours a day, 7 days a week.

IAU Information Center's collection covers national and international various resources like printed books, periodicals, reference materials, technical publications, theses and various multimedia resources. Also internet connection is available for researchers. It is possible to Access e-books and e-journals via academic data bases such as Ebrary, JSTOR, WILEY.

For further information on our Information Center please visit the following webpage: <http://kutuphane.aydin.edu.tr/>

- The main campus has conference halls, auditoriums for plays and other performances furnished with latest technical equipment.

# ACTIVITIES (CONFERENCES, VOLUNTEER PROGRAMS, STUDENT CLUBS)

Istanbul Aydın University offers its students many extra-curricular activities such as "About Life" conferences organized weekly which host important figures of politics, business and the bureaucracy; trips to historical and cultural destinations; theatre, cinema, literature and dance performances; IT days to encourage the young talent and share the new technologies in this field.



## CONFERENCES

TED is a conference where world leaders come together annually in order to share their most exciting thoughts. TED speakers, in a maximum of twelve minutes share their thoughts on how they can change the world with their educational and inspirational views. To this day, Bill Clinton, Jane Goodall, Malcolm Gladwell, Al Gore, Gordon Brown, Richard Dawkins, Bill Gates, Google's founders Larry Page have been participated as a speaker in TED's conferences. As of 14th May 2014, TED's conference has been organized in IAU under the license of "TEDxIstanbulAydinUniversity".

This event have brought together the world leaders of media, art, education, and business under the concept of "Multidimensional Thinking" for the first time in IAU.

### Website:

<http://www.tedxistanbulaydinuniversity.com/>



## INTERNATIONAL PARTNERS WEEK

IAU Erasmus+ Team organizes annually the International Partners Week with different educational themes bringing together representatives of different partner universities coming from world-wide countries to share their experiences on internationalization of higher education, on good practices in academic research and innovation, international partnerships and improvement of student learning. Each year, the main attractions of the event are Study Abroad Workshop and the "Erasmus+ Partners Fair".

## Volunteer Programs

If you enjoy having fun and seek to learn about other cultures, if you would like to enrich your IAU experience as well as international students' experience, if you seek to create friendships with students from around the world and if you would like to enhance your leadership & cross-cultural communication skills while organizing different events at IAU, we would like to see you among our volunteers.

In order to find out more details about how to become an international volunteer, please visit our Erasmus+ Office or write to us an email at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr)

## Student Clubs

There are 63 student clubs some of which are: ESN IAU Section, Young Entrepreneurs Club, Environment and Sustainable Campus Club, Social Responsibility Club, Original Design Club, Motor Sports Club, Spanish Language Club, Cinema Club, Music Club, Dance Club, Photography Club, International Students Club.

## OFFICIAL HOLIDAYS

National Holidays
1st of January New Year's Day
23th of April National Sovereignty and Children's Day
1st of May Labour Day
19th of May Youth and Sports Day
30th of August Victory Day
29th of October Republic Day
Religious Holidays*
Ramazan Bayramı (Eid) Three days holiday
Kurban Bayramı (Great Eid) Four days holiday
*The dates of these religious holidays change according to the lunar calendar and fall on different dates each year.

## HOW TO EXTEND YOUR ERASMUS+ STUDY MOBILITY AT IAU

If you wish to extend your ERASMUS+ stay (and, consequently, your ERASMUS+ grant), you must submit an Application for the extension of your ERASMUS+ Mobility to IAU Erasmus+ Team and to your home university Erasmus+ Office.

The extension form is available on our Erasmus+ webpage: <http://erasmus.aydin.edu.tr/> and once you obtain the signatures of the Erasmus+ representatives at IAU and at your home university, it should be submitted to IAU Erasmus+ Team by **December 15** of each fall term.

If your request will be granted you will be contacted via email by your home university representatives informing you about the steps to follow.

In the same time, here, at IAU, you will need to complete a second Learning agreement and have it approved by all parts (by you, your home university and IAU Erasmus+ representatives).

The Erasmus+ Team will assist you with the extension of your Residence Permit application and you might need to obtain an extended health insurance for this purpose.



### Please remember that

– If your original Erasmus+ grant was for the summer semester, you cannot extend your stay to include the winter semester.

– Please note that an extension should not exceed the ERASMUS+ quota of 12 months per study cycle (BA/MA/PhD).

## BEFORE YOU LEAVE

Before you leave Istanbul and Istanbul Aydın University, make sure you take care of the following:



### Library

Make sure you return all the books that you have borrowed from the library, so that future Erasmus+ students who will arrive during the next semesters also have a possibility of using them.

### Bank account

If you opened a bank account in Turkey, you might want to consider whether you want to close it or not. End your rental agreement.

Check out from your room and return the keys on time, as well as to arrange the refund of the housing deposit. Follow the check-out procedures of the housing provider to avoid any dispute afterwards.

### Check the procedures of getting your official Transcript of Records and Certificate of Mobility.

Before your departure, you will need to visit the IAU Erasmus+ Team one more time for your final documents by taking an appointment with our Erasmus+ Online Appointment System: <http://erasmusapp.aydin.edu.tr> You will receive information on how to complete your Recognition outcomes form and you will obtain from us your Certificate of Mobility.

### Feedback about your Erasmus+ mobility in Istanbul

Upon your last visit to IAU Erasmus+ Office you will be asked to give us a testimonial on your whole Erasmus+ experience at Istanbul Aydın University and in Turkey.



## COMMITMENT TO EQUAL OPPORTUNITIES

Istanbul Aydin University places great importance on providing equal opportunities in the access to higher education for people with disabilities. Our university is constantly re-examining the needs of students with disabilities and the challenges they may encounter during their studies. We are committed to ensuring equal access to sources of knowledge, new educational programs, and modern technological solutions.

If you have a disability or health condition and need additional assistance, we encourage you to contact our Erasmus+ Team at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr), T:0090 212 444 1 428-12820, <http://erasmus.aydin.edu.tr/> and our Disabled Life Applied Research Center or visit us at the following address: Istanbul Aydin University, Florya Campus, Beşyol Mah. Inonu Cad. No.40, 34295-Sefakoy/Kucukcekmece, Istanbul, Turkey.

### Did You Know...

All around the year we can receive applications for Erasmus+ traineeships, therefore we welcome all interested students to follow the guidelines below and send their application to the email address of our Erasmus+ Office: [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr)

Each applicant's documents will be carefully evaluated and based on their education degree, academic results and motivation, a non-paid traineeship between 2 and 12 months can be offered within our International Relations Directorate or within one of our Faculties/Institutes.

# Traineeship at IAU

## HOW TO APPLY?

We are convinced that at Istanbul Aydin University you will be able to gain professional knowledge of your chosen field, learn or improve your Turkish language skills and get to know better ISTANBUL—the city that connects the East to the West.

As general guideline, interested students are not required to speak Turkish or have Turkish origin: anyone interested in this country and looking for a useful way to gain professional knowledge of their chosen field at IAU is welcome.

Whether you have been an Erasmus+ student before or you are a recent graduate, you can carry out and complete your traineeship at IAU in one of

our departments within the ERASMUS+ quota of 12 months per study cycle (BA/MA/PhD).

Students who apply in order to have vocational training and/or get working experience at IAU need to discuss application procedures with their home universities and then submit to IAU Erasmus+ team via email at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr) the following application documents (all forms are available for download on our **Erasmus+ webpage, section 'Placement students'**):

- Learning Agreement for Traineeships
- Application Form
- Health and Liability Insurance (which is valid in Turkey)
- Europass CV and Transcript of Records



# REGISTRATION AS ERASMUS+ TRAINEE AT IAU

The IAU Erasmus+ Team is responsible for issuing your Acceptance Letter and final Certificate of Mobility, registering and providing you with orientation and assisting you with your Residence permit application (for traineeships longer than 90 days).

We will also share with you information on accommodation and insurance requirements.

At IAU, Erasmus+ interns are not allowed to sign up officially for regular courses opened in one of our Faculties/Institutes.

It is also the responsibility of the students/trainees to ensure they have adequate health insurance, as well as wider insurance covering them for the period of their internship. They are also responsible for travel documentation, including passports and visas.

The traineeship programme is normally on a full-time basis. Trainees are expected to work five full days a week, 6-8 h/day under the supervision of an experienced staff member.

Remember you can contact at any time the Erasmus+ team via email at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr) for further information on Erasmus+ traineeship offers and requirements.



# PAPERWORK

All documents related to your Erasmus+ mobility at IAU, including the extension of your mobility are available on our Erasmus+ webpage: <http://erasmus.aydin.edu.tr>

If you have any doubts on what documents to complete and when remember to take an appointment with the Erasmus+ team via our Online appointment system: <http://erasmusapp.aydin.edu.tr> or write to us an email at: [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr)

# WORK LIFE IN IAU

With more than 3500 full time international students and numerous international academic and administrative staff, Istanbul Aydin University can constitute the perfect university for your future Erasmus+ traineeship.

# BEFORE YOU LEAVE

Before you leave Istanbul and Istanbul Aydin University, make sure you take care of the following:

## Library

Make sure you return all the books that you have borrowed from the library, so that future Erasmus+ students who will arrive during the next semesters also have a possibility of using them.

## Bank account

If you opened a bank account in Turkey, you might want to consider whether you want to close it or not.

## End your rental agreement

Check out from your room and return the keys on time, as well as to arrange the refund of the housing deposit. Follow the check-out procedures of the housing provider to avoid any dispute afterwards.

## Check the procedures of getting your official Certificate of Mobility and possible your Recommendation Letter

Before your departure, you will need to visit the IAU Erasmus+ Team one more time for your final documents by taking an appointment with our Erasmus+ Online Appointment System: <http://erasmusapp.aydin.edu.tr> You will receive from us your Certificate of Mobility and upon your request a Recommendation Letter for your period as a trainee at IAU.

## Feedback about your Erasmus+ mobility in Istanbul

Upon your last visit to IAU Erasmus+ Office you will also be asked to give us a testimonial on your whole Erasmus+ experience at Istanbul Aydin University and in Turkey.



# Let Us Assist You!

Everyone at IAU is there to help you in your journey to success. You can benefit from the services provided for you in our university. From accommodation to residency permits, you will be able to find someone to help you, anytime.

## ERASMUS+ OFFICE

As an Erasmus+ incoming student, the Erasmus+ Team is your reference point here in Turkey and Istanbul. Our team is here to help you in any aspect of your mobility life here: from information on accommodation to health insurance, from cultural activities to voluntary actions and residence permit support.

You can always contact us via email at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr) or our online application system or via social media:

- [twitter.com/iauerasmus](https://twitter.com/iauerasmus)
- [facebook.com/iauerasmusoffice](https://facebook.com/iauerasmusoffice)



## STUDENT AFFAIRS

Located in F Block, -1 floor, our Student Affairs Office is ready to offer you help and support for your academic and social development as an Erasmus+ student at IAU.



## INTERNATIONAL STUDENT AND STAFF AFFAIRS

ISSA presents orientation programs for newly arriving international students providing the important information and skills they need in order to study successfully with no interruption during their stay in Turkey. ISSA offers one-on-one counselling and group activities to help international students through their adaptation period and supports them with their educational, legal and social issues. In addition, it coordinates activities with the International Students Club to implement their projects and to organize extra-curricular activities such as field trips.

Contact: [issa@aydin.edu.tr](mailto:issa@aydin.edu.tr)



## TURKISH LANGUAGE CENTER-TÖMER

IAU Turkish Language Teaching, Application and Research Centre (TÖMER) has been established for international students who would like to learn Turkish through effective teaching methods in a modern learning environment. The curriculum is designed in accordance with the European Common Language Criteria. The academic staff in the center has extensive experience in learner centered education. Students who graduate from İAU/TÖMER will be able to continue their university studies in Turkish easily with the level of Turkish proficiency acquired from the center. İAU/TÖMER, as well as the teaching of Turkish to students, organizes workshops and conferences, prepares publications to develop effective teaching methods and materials for teaching Turkish to foreigners.

Contact: [tomer@aydin.edu.tr](mailto:tomer@aydin.edu.tr)

## HEALTH UNITS

Located in D Block, the medical facility in Florya campus offers emergency aid with doctors and nurses available for 18 hours a day.

Our students and their parents can be treated at discounted rates at Oral Health Application and Research Center associated with IAU Faculty of Dentistry, located in L Block:

<https://www.dentaydin.com/>

Located in D Block, the Guidance and Psychological Counselling Center provides support for psychological well-being of students and staff.

# Student Testimonials



**Tereza Brokešová – BA in Political Science and International Relations (Metropolitan University in Prague, Czech Republic)**

'Erasmus is the best way to meet people from all over the world and learn about different cultures and my Erasmus study mobility at Istanbul Aydin University made this happen. Besides the support of the Erasmus Office, my Erasmus experience gave me more confidence, proactivity and the opportunity to learn in a multicultural environment. I recommend this beautiful country and especially Istanbul as the perfect destination for your Erasmus experience. Just come, live on your own and enjoy it!



**Edit Jacobs – BA in Communication (Budapest College of Communication, Business and Arts, Hungary)**

'I applied for my Erasmus study mobility in Istanbul because I heard so many good things about this city. Despite of the huge differences between the Hungarian and the Turkish culture, I had a great time in Turkey and with the help of the cultural and linguistic courses offered by Istanbul Aydin University I've come to better understand the Turkish culture and language.

At IAU, there are no closed doors. In fact there are no doors when it comes to the Erasmus incoming students. The professors are friendly and willing to give you advice when in need for one. Also, our coordinator, Mariana, was so much helpful and kind.

There are so many famous places I've seen and so many parties to attend. So, go ahead and apply for your own Erasmus mobility in our delightful Istanbul.'



**Chaday Chaabo – BA in Business Management (Saarland University of Applied Sciences, Germany)**

Dear Erasmus Office,  
When I came I didn't expect that I will extend my erasmus. But I stayed one semester more. I'll never regret this decision because it was the best year of my life. Full of new experiences, new great people and beautiful memories.

Istanbul will always stay in my heart and be my second home. I will never forget my moments in that beautiful city. I will never forget all the people who I've met here. If I could repeat everything, I would do it but without changing anything. It was perfect!

My time in Istanbul changed me a lot. When I came I was just a small girl in a big city, now I can say: I grew up here. I would like to say thank you for his time and for your support!



**Rusne Jankunaite – BA in Business Management (Vilnius University, Kaunas Faculty of Humanities, Lithuania)**

'Dear Erasmus Team,  
I am really happy that I chose Istanbul and Istanbul Aydin University. It was pne of the greatest decision of my life. Erasmus is the best and the most practical experience. I saw Turkey from the other perspective, changed my opinion about it in a good way. I am in love with Istanbul, it's culture and mosques. Living in this city was a great challenge with a lot of fun

Thank you all for your help and for taking care of us. Thank you for showing me Istanbul and so many other beautiful places. I wish you all good luck!



**Samer Salameh, BA in Business Management,  
Transilvania University of Brasov, Romania**

'Dear Erasmus Organization,  
First of all I would like to thank you for accepting me to participate in such programme which helped amazingly by earning experiece about the student life and for exchanging cultural information with my new erasmus friends. I have created friendships, love and support relationships with people all around the World. I have experienced the other ways of life that people live here in Turkey.

I have increased my knowledge, my education and my experience in this amazing erasmus programme. I support all students to apply and participate in such programme. The people were amazing and helpful and I could not find difficulties.

Thank you Mariana for the amazing, most professional work and carrying for us. Looking forward to meet in the future.'



**Evgeniia Kuznetsova, MA in Political Science and  
International Relations, Ural Federal University, Russia**

'To my lovely Erasmus+ Office,  
You made my dream come true! How long I was wishing to come here and meet all of you, working had for my study mobility. Online pictures of Istanbul Aydin University cannot gully describe the spirit of the people here, their dedication towards students, the beauty of these places and the warm that I felt every day being among the international family I found at Istanbul Aydin University. I'm returning home so sudden but with the best feelings inside of my heart.

Thank you Istanbul Aydin University and Erasmus+ team for everything and may our paths cross again...'



**Anna Kutishcheva, BA in Political Science and  
International Relations, Metropolitan University in Prague**

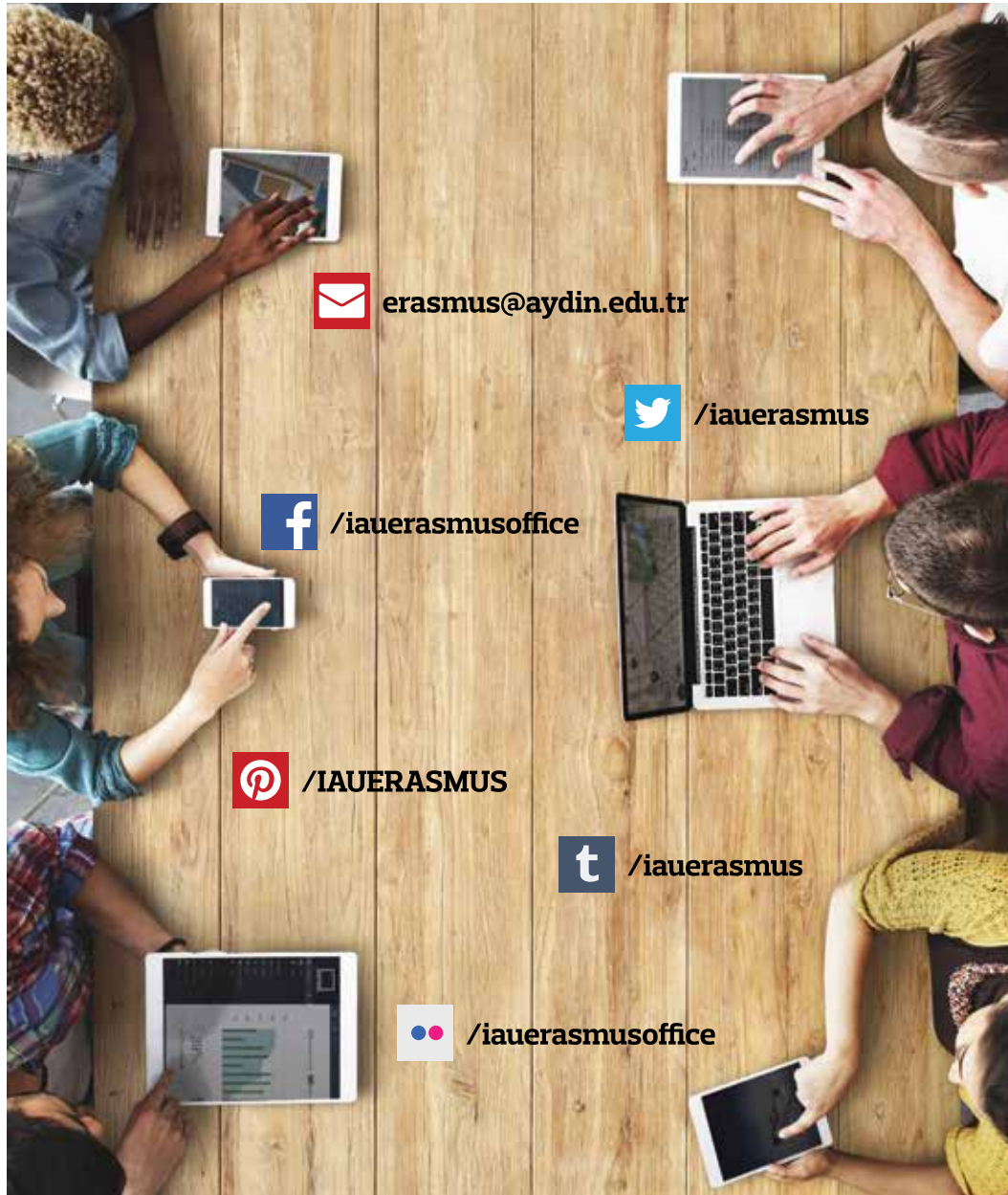
'I would like to recommend Istanbul Aydin University to everyone who want to spend amazing time in Istanbul. I participated Erasmus program and I don't regret my choice of hosting university. First, organization of meeting and supporting program is perfect. We had buddies who helped us a lot, because you can't manage almost anything by yourself if you don't speak Turkish. Also we had orientation week, during which we visited a lot of places in Istanbul. In general the program was a bit harder because during the semester we had 2 times exams and every week quiz or writing some work. In my university in Prague (Metropolitan University) we had just exams at the end of the semester and with could do try 3 times. Therefore, for me studying in Istanbul was more intensive. In conclusion, I recommend Istanbul and Aydin University who wants to get everything during his studies-campus life, knowledge, learning of different cultures, sightseeing and nightlife.'



**Rabab Dowa, BA in Social Work, Frankfurt University  
of Applied Sciences, Germany**

'Dear Erasmus+ Team,  
Thank you so much for always having an open door, for the patience to listen to all our problems and the right mind to quickly solve them. From the beginning you've accompanied us and made it possible for this semester to be an amazing experience. To the next generation of Erasmus students...I would recommend you to study in this university because it is a great place to get a new experience, also Istanbul city is amazing, there are a lot of opportunities to spend a free time in different ways. Of course, culture, people, language, experience... I just think that Erasmus+ is a good choice to get an experience, which you cannot buy!'

# Join us Online



# Appendix

## APPENDIX 1 – FAQ



### APPLICATIONS

#### How do I apply to IAU and what are the required documents and the application deadlines?

Application deadlines: August 15 for Fall Semester / Full Year and December 15 for Spring semester

In order to receive acceptance from IAU you need to be nominated for an Erasmus+ study mobility at IAU by your Erasmus+ Office.

The application documents we require are: Application Form, Learning Agreement, one passport sized picture, Transcript of Records, Copy of Passport and a Copy of your Health Insurance valid in Turkey.

The forms and the application deadlines are also available on our Erasmus+ webpage, section 'Incoming Students': <http://erasmus.aydin.edu.tr/>

#### Do you accept applications from my country?

We accept applications for Erasmus+ study mobility from all Erasmus+ Programme Countries, provided that there is an Erasmus+ agreement in place between our universities. Within the Erasmus+ Programme we also accept applications from Erasmus+ Partner Countries,

provided that there is an Erasmus+ agreement in place between our universities.

Please check our website: <http://erasmus.aydin.edu.tr/> for a full list our Erasmus+ partner universities.

#### How long does it take for a decision to be made?

According to the Erasmus+ agreement with your sending universities, it takes up to 4 weeks for the Erasmus+ Team to send you the Acceptance Letter.

#### I have sent my application but I haven't received and answer yet. Is there a problem?

Once you come to Istanbul Aydin University, our Erasmus+ Office will help you apply and obtain your Residence Permit.

#### Do I require an English Language qualification to study at IAU?

We do not require English Proficiency certificate from our Erasmus+ incoming students however we expect our Erasmus+ partner university to select students based on language criteria as agreed in our Erasmus+ IIA. (a minimum B1 level of English is a must)

## VISA, RESIDENCE & INSURANCE

### Do I need a visa?

Ask for information on visa regimes and application documents for Erasmus+ incoming students at the nearest to you Turkish Embassy/Consulate in your country. While for some countries the entrance without visa is also available, for others the visa fee will still be taken before Residence Permit application. You can also check the visa requirements on the following website: <https://www.evisa.gov.tr/en/apply/>

### How do I apply for residence permit?

Once you come to Istanbul Aydin University, our Erasmus+ Team will help you in obtaining your Residence Permit.

### Can I get my residence permit before arriving to Turkey?

No. It is currently not possible to obtain your residence permit before entering Turkey.

### Do I need a medical insurance?

YES. You need to have health insurance during your stay in Turkey. For further information please visit our website: <http://erasmus.aydin.edu.tr/> – **Incoming Students – Health Insurance.**

## LIVING IN TURKEY

### Will I be able to work during my Erasmus+ mobility?

It is necessary to obtain a work permit if you want to work in Turkey. As an Erasmus+ student unfortunately you are not allowed to work during your mobility here at IAU, however, if you would like to be part of our Voluntary team and help to the organization of different events at the university, please drop us a line at [erasmus@aydin.edu.tr](mailto:erasmus@aydin.edu.tr) or visit us at the Office.

### What are the living costs I should be expecting?

The cost of living depends mostly on your own spending habits. Living costs in Istanbul are quite reasonable compared to Western European countries. The amount varies from minimum 950 Turkish Liras to maximum 2100 TL per person per month.

### What types of accommodation are available?

Due to the central location of our university, you have a wide range of alternatives regarding accommodation. Istanbul Aydin University has newly launched its own dormitory for girls, which is in a very close proximity to our campus. For further detailed information please check our website: <http://erasmus.aydin.edu.tr/>

### How can I rent private accommodation?

For this you can check the ESN IAU group on Facebook or you have to search with the real estate market with the help of a real estate agent or one of our ESN IAU mentors.

### Will my phone work in Turkey?

Your phone will work with your original SIM card with applicable roaming charges. However, if you want to get a Turkish SIM card, you will have to register your phone. Otherwise, the phone will be locked within several weeks.

### How do I get a travel card (Istanbulkart)? Am I eligible for a discounted one?

During the Orientation Programme, Erasmus+ Team will assign mentors to help you obtain your discounted travel card (Istanbulkart). The Erasmus+ study mobility students are eligible to obtain a travel card (Istanbulkart) while the Erasmus+ traineeship mobility students are not eligible.

## BEING AN ERASMUS+ AT IAU

### Is Orientation Day mandatory for all students?

The Orientation is not mandatory, but highly recommended to all students.

### How can I obtain information on the content of a specific course?

For details on the course contents you can visit the following website <http://ebs.aydin.edu.tr/>, 'Information on Degree Programmes'.

### What is the language for education and training?

Some faculties and departments provide education and training in Turkish, while there are Faculties and departments which provide education in English, Russian or Spanish. Full list can be obtained at <http://ebs.aydin.edu.tr/>

### What is the Add/Drop period?

The add/drop period, as mentioned in the academic calendar, allows you to change or complete your online course registration. This period is your last chance to change something in your course schedule. After this period, **NO** changes to your Learning Agreement can be accepted.

### How can I Access the Wi-Fi on campus?

You will be automatically granted Internet access once you are a registered student.

### What facilities are offered to exchange students?

Exchange students have access to the same facilities as full time enrolled students to IAU: the library, university dining halls, multimedia and computer facilities, email, sports, and all the extracurricular activities organized for students such as: conferences, cultural events, concerts, parties, tours, and much more.

### Will I have a personal tutor?

You will have a tutor (your Erasmus+ Departmental Coordinator) to act as your personal academic advisor for the period of your stay. Your tutor will advise on your choice of courses, and will help you register for them. Your tutor will also be available to advise on academic or personal problems, and can help you locate the relevant professional service at the university.

### Will I have to pay tuition fees?

Erasmus+ students and students under a Bilateral Exchange Agreement do not have to pay any kind of tuition fee. These students are admitted on a no-tuition-fee basis.

### Is course attendance mandatory?

Yes, at least 70% course attendance is mandatory in order to be able to enroll for mid-term and final exams.

### How and where do I go to replace a lost student ID card?

Report the lost card to the IAU Erasmus+ Team. We will take you through the procedure.

### Where and when do I obtain my Transcript of Records? Is it sent to me automatically?

Before the end of your Erasmus+ mobility at IAU you need to visit the Erasmus+ Team to obtain your Certificate of Mobility and Transcript of Records. In case you have left already, IAU will send your Transcript of Records to your home university via email within 5 weeks after the end of your mobility.

### Is there going to be a Turkish Language class for Erasmus students?

All exchange students have the chance to take Turkish Language Courses during the Orientation Programme of the fall term or during the full term spent at IAU. The courses are granted with 5 ECTS and will be mentioned to your final Transcript of Records provided that you write them on your Learning Agreement.



# APPENDIX 2 – ERASMUS+ COORDINATORS

FACULTY/ DEPARTMENT NAME	ERASMUS COORDINATOR NAME – SURNAME	E-MAIL	EXT.
<b>DOCTORATE DEGREE FOR BACHELOR'S DEGREE HOLDERS</b>			
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BUSINESS MANAGEMENT	Assist. Prof. BURÇİN KAPLAN	burcinkaplan@aydin.edu.tr	24803
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COMPUTER ENGINEERING	Prof. Dr. ALİ GÜNEŞ	aligunes@aydin.edu.tr	22101
FOOD ENGINEERING	Prof. Dr. ŞÜKRÜ KARATAŞ	sukrukartas@aydin.edu.tr	22401
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INSTITUTE OF HEALTH SCIENCES	Yrd. Doç. Dr. ANIL ÖZGÜÇ	anilozguc@aydin.edu.tr	56102
PROSTHODONTICS	Prof. Dr. JÜLİDE ÖZEN	julideozen@aydin.edu.tr	29551
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<b>MASTER DEGREE</b>			
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FACULTY/ DEPARTMENT NAME	ERASMUS COORDINATOR NAME- SURNAME	E-MAIL	EXT.
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FOOD SAFETY	Prof. Dr. HAYDAR ÖZPINAR	haydarozpinar@aydin.edu.tr	30001
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<b>BACHELOR'S DEGREE</b>			
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FASHION AND TEXTILE DESIGN	Lect.. Burcu AKYÜZ	burcuakyuz@aydin.edu.tr	43156
ARTS MANAGEMENT	Prof. Dr. ŞERİFE CENGİZ	serifecengiz@aydin.edu.tr	21404
CARTOON AND ANIMATION	Asst. Prof.Dr. BEGÜM GÜCÜK	begumgucuk@aydin.edu.tr	27403
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JOURNALISM	Asst. Prof.Dr. OLCAY UÇAK	olcayucak@aydin.edu.tr	25101
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PRESCHOOL TEACHER EDUCATION	Prof. Dr.NESRİN KALE	nesrinkale@aydin.edu.tr	26002
ELEMENTARY EDUCATION	Prof.Dr.FATMA ZERRİN GÜNAL	fatmazerringunal@aydin.edu.tr	26505
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ARABIC LANGUAGE TEACHING	Assoc. Prof. Dr.CANDEMİR DOĞAN	candemirdogan@aydin.edu.tr	26701
EDUCATION OF THE MENTALLY DISABLED	Prof.Dr. BİNYAMİN BİRKAN	binyaminbirkan@aydin.edu.tr	
GIFTED EDUCATION	Asst. Prof.Dr. AYŞİN KAPLAN SAYI	aysinsayi@aydin.edu.tr	26801
PRIMARY MATHEMATICS EDUCATION	Asst. Prof.Dr. AYSEL ŞEN ZEYTUN	ayselzeytun@aydin.edu.tr	26506
FACULTY OF DENTISTRY	Asst. Prof.Dr.MAĞRUR KAZAK HÜDAYİOĞLU	magrurkazak@aydin.edu.tr	29528
DENTISTRY	Asst. Prof.Dr. MAĞRUR KAZAK HÜDAYİOĞLU	magrurkazak@aydin.edu.tr	29528
FACULTY of HEALTH SCIENCES	Asst. Prof.Dr.EBRU ÖZLEM GÜVEN	ebruozlemguven@aydin.edu.tr	28003
AUDIOLOGY	Asst. Prof.Dr.İNCİ ADALI	inciadali@aydin.edu.tr	28302
CHILD DEVELOPMENT	Asst. Prof.Dr.NEVZAT BİLGİN	nevzatbilgin@aydin.edu.tr	28002
HEALTH CARE MANAGEMENT	Asst. Prof.Dr. EBRU ÖZLEM GÜVEN	ebruozlemguven@aydin.edu.tr	28003
NURSING	Prof. Dr. NURAN KÖMÜRCÜ	nurankomurcu@aydin.edu.tr	28101
SOCIAL WORK	Prof. Dr. UĞUR TEKİN	ugurtekin@aydin.edu.tr	26201
PHYSIOTHERAPY AND REHABILITATION	Lect. BANU ÜNVER	banuunver@aydin.edu.tr	28006
SCHOOL OF FOREIGN LANGUAGES	Lect. İREM ERDEM	iremerdem@aydin.edu.tr	40702
TRANSLATION AND INTERPRETING (TURKISH-ENGLISH)	Lect. İREM ERDEM	iremerdem@aydin.edu.tr	40702
TRANSLATION AND INTERPRETING (TURKISH - RUSSIAN)	Lect. JALE COŞKUN	jalezaman@aydin.edu.tr	41351
<b>ASSOCIATE'S DEGREE</b>			
ANADOLU BİL VOCATIONAL SCHOOL OF HIGHER EDUCATION	Lect. ŞİNASI AKTAŞ	sinasiaktas@aydin.edu.tr	43701

FACULTY/ DEPARTMENT NAME	ERASMUS COORDINATOR NAME- SURNAME	E-MAIL	EXT.
<b>MASTER DEGREE</b>			
SHOE DESIGN AND PRODUCTION	Lect. CENGİZ KASTAN	cengizkastan@aydin.edu.tr	41451
BANKING AND INSURANCE	Asst. Prof.Dr. NURHAN TALEBİ	ntalebi@aydin.edu.tr	42001
COMPUTER PROGRAMMING	Lect. BAHATTİN SELİM PAMUKCU	selimpamukcu@aydin.edu.tr	42154
COMPUTER PROGRAMMING (IN ENGLISH)	Lect. BAŞAK BULUZ	basakbuluz@aydin.edu.tr	42252
COMPUTER TECHNOLOGY (IN ENGLISH)	Lect. AHMET MUHAMMET ACAR	ahmetacar@aydin.edu.tr	42251
OFFICE MANAGEMENT AND EXECUTIVE ASSISTANTSHIP	Lect. ZEYNEP YILDIRIM	zeynepyildirim@aydin.edu.tr	42302
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CHILD DEVELOPMENT	Lect. AYŞE DİLŞAD EKER	ayseseker@aydin.edu.tr	41505
FOREIGN TRADE	Assist. Prof. Dr. SEYFİ TOP	seyfitop@aydin.edu.tr	41551
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REAL ESTATE AND ESTATE MANAGEMENT	Lect. COŞKUN DENİZ ERAYDIN	coskuneraydin@aydin.edu.tr	41701
PHOTOGRAPHY AND CAMERAMANSHIP	Lect. BABÜRHAN CÖRÜT	bcorut@aydin.edu.tr	41751
FOOD TECHNOLOGY	Lect. AYL A ÜNVER ALÇAY	aylaalcay@aydin.edu.tr	41801
GRAPHIC DESIGN	Lect. MELTEM YENER TANRIVERDİ	myener@aydin.edu.tr	42451
PUBLIC RELATIONS AND PUBLICITY	Lect. Dr. GONCA YILDIRIM	goncayildirim@aydin.edu.tr	42951
HEALTH INSTITUTIONS MANAGEMENT	Lect. BERNA KAHVECİ CEYLAN	bernakahveci@aydin.edu.tr	40851
HUMAN RESOURCE MANAGEMENT	Asst. Prof. Dr. ERCAN ÖGE	eoge@aydin.edu.tr	42801
THE PRINTING AND PRESS TECHNOLOGIES	Lect. ÖZGÜL YAMAN	ozgulyaman@aydin.edu.tr	42651
OCCUPATIONAL SAFETY AND SECURITY	Lect. ZEYNEP FERİDE OLCAY	zeynepolcay@aydin.edu.tr	40103
BUSINESS MANAGEMENT	Asst. Prof. Dr. M. METE KARADAĞ		
BUSINESS MANAGEMENT (IN ENGLISH)	Lect. GÖKBERK CAN	gokberkcan@aydin.edu.tr	43301
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FASHION DESIGN	Lect. Burcu AKYÜZ	burcuakyuz@aydin.edu.tr	43156
ACCOUNTING AND TAX PRACTISES	Lect. AYTÜL FİLİZ ÖRMECİ	afiliz@aydin.edu.tr	40004
AUTOMOTIVE TECHNOLOGY	Lect. ÜNSAL AYBEK	unsalaybek@aydin.edu.tr	40101
MARKETING	Lect. ŞULE DARICAN	suledarican@aydin.edu.tr	40401
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RADIO AND TELEVISION PROGRAMMING	Lect. NESLİHAN ÖZAYDINER	neslihanozaydiner@aydin.edu.tr	40604
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FACULTY/ DEPARTMENT NAME	ERASMUS COORDINATOR NAME- SURNAME	E-MAIL	EXT.
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APPLIED RUSSIAN-TURKISH TRANSLATION	Lect. JALE ÇOŞKUN	jalezaman@aydin.edu.tr	41351
LOCAL ADMINISTRATIONS	Lect. Dr. NEŞE SAĞLAM	nesesaglam@aydin.edu.tr	41303
MECHANICAL	Lect. SERKAN GÖK	serkangok@aydin.edu.tr	40901
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CIVIL TECHNOLOGY	Lect. SİNAN CANSIZ	sinancansiz@aydin.edu.tr	40801
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ELECTRONIC TECHNOLOGY	Lect. HALE YENGİNER	haleyenginer@aydin.edu.tr	41002
FOOD QUALITY CONTROL ANALYSIS	Lect. AYSUN SAĞLAM	aysunsaglam@aydin.edu.tr	41252
CONSTRUCTION TECHNOLOGIES	Lect. SUNA NAS	sunanas@aydin.edu.tr	43651
AVIATION TECHNOLOGIES	Lect. ÖZGÜR MURAT BAYDOĞAN	ozgurmuratbaydogan@aydin.edu.tr	43852
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JUSTICE PRACTICES	Asst. Prof. Dr. NURİ ERDEM	nurierdem@aydin.edu.tr	23411
VOCATIONAL SCHOOL OF HEALTH SERVICES	Lect. ARTA FEJZULLAHU	artafejzullahu@aydin.edu.tr	28503
ORAL AND DENTAL HEALTH PROGRAMME	Asst. Prof. Dr. ANIL ÖZGÜÇ	anilozguc@aydin.edu.tr	56102

FACULTY/ DEPARTMENT NAME	ERASMUS COORDINATOR NAME- SURNAME	E-MAIL	EXT.
<b>MASTER DEGREE</b>			
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PHYSIOTHERAPY	Lect. HASAN ATACAN TONAK	atacantanak@aydin.edu.tr	28752
OPTICIANS PROGRAMME	Lect. AYŞE KARADENİZ	aysekaradeniz@aydin.edu.tr	56602
RADIOTHERAPY	Lect. ZEYNEP DUYGU TIRYAKIOĞLU	duygutiryakioglu@aydin.edu.tr	57006
MEDICAL IMAGING TECHNIQUES PROGRAMME	Asst. Prof. Dr. FÜSUN ÇETİN	fusuncetin@aydin.edu.tr	57003
MEDICAL LABORATORY TECHNICIANS	Asst. Prof. Dr. ASLI BAYSAL	aslibaysal@aydin.edu.tr	57005
FIRST AND EMERGENCY AID TECHNICIAN	Lect. MUKADDES AVŞAR	mukaddesavsar@aydin.edu.tr	20704
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DISABLED CARE AND REHABILITATION	Asst. Prof. Dr. DEMET BİÇKİ	demetbicki@aydin.edu.tr	56402
ELECTRO NEUROPHYSIOLOGY	Lect. EDA MUTLU	edamutlu@aydin.edu.tr	12203
PERFUSION TECHNIQUES	Prof. Dr. SERDAR AKGÜN	-	-
PATHOLOGY LABORATORY TECHNIQUES	Prof. Dr. ÖNDER PEKER	-	-
MEDICAL AND BUSINESS DOCUMENTATION	Lect. ARTA FEJZULLAHU	artafejzullahu@aydin.edu.tr	28503
SURGERY SERVICES	Lect. ZELİHA OKUR	zelihaokur@aydin.edu.tr	28702
SOCIAL SERVICES	Assoc. Prof. Dr. TÜRKİZ VERİMER	turkizverimer@aydin.edu.tr	-



# APPENDIX 3 – CHECK LIST

Below is a list of documents required by the Erasmus+ Team at different stages of your Erasmus+ study mobility at IAU.

Erasmus+ Study Mobility		Date submitted to Erasmus+ Team
Before you go	<b>Send by email and traditional post the following:</b>	
	<input type="checkbox"/> Electronically completed and signed Application Form for Incoming Students	
	<input type="checkbox"/> Electronically completed, signed and stamped Learning Agreement	
	<input type="checkbox"/> Two passport-size photographs	
	<input type="checkbox"/> Copy of valid national ID card and/or passport	
	<input type="checkbox"/> Nomination Letter from the Erasmus+ Office	
	<input type="checkbox"/> Personal information form	
	<input type="checkbox"/> Arrival Form	
	<input type="checkbox"/> Health Insurance (valid in Turkey)	
	<input type="checkbox"/> Your latest Transcript of Records	
	<b>Obtain from the IAU Erasmus+ Office the following:</b>	
	<input type="checkbox"/> Letter of Acceptance for your Erasmus+ study mobility	
	<input type="checkbox"/> A Signed and stamped original of the LEARNING AGREEMENT (if needed)	
	<b>Apply:</b>	
	<input type="checkbox"/> Check and apply (if necessary) for an Erasmus+ student visa to the nearest Turkish Consulate/Embassy	
	<input type="checkbox"/> For a comprehensive international medical insurance	
	<input type="checkbox"/> And arrange accommodation in Istanbul	
Upon arrival and during the study mobility	<input type="checkbox"/> Address to the IAU Erasmus+ office for the Orientation Programme and registration	
	<input type="checkbox"/> Obtain the IAU student card	
	<input type="checkbox"/> Obtain the discounted transportation card	
	<input type="checkbox"/> Apply for Residence Permit within 30 days of your arrival	
Prior departure	<input type="checkbox"/> Make Changes to Learning Agreement within the timeframe of the current academic calendar	
	<input type="checkbox"/> Give a photocopy of your Residence Permit to the IAU Erasmus+ Office	
	<input type="checkbox"/> Take the Confirmation of your study mobility from the IAU Erasmus+ Office	
	<input type="checkbox"/> Take the Recognition outcomes and Transcript of Records from the IAU Erasmus+ Office immediately or within one month of the end of your Erasmus+ study mobility	

Below is a list of documents required by the Erasmus+ Team at different stages of your Erasmus+ traineeship mobility at IAU.

Erasmus+ Traineeship Mobility		Date submitted to Erasmus+ Team
Before you go	<b>Send to us by email as scan the following:</b>	
	<input type="checkbox"/> Electronically completed Application Form for Traineeships	
	<input type="checkbox"/> Electronically completed, signed and stamped Learning Agreement for Traineeships	
	<input type="checkbox"/> .jpeg format ID photo	
	<input type="checkbox"/> Copy of valid national ID card and/or passport	
	<input type="checkbox"/> Europass CV	
	<input type="checkbox"/> Health and Liability Insurance (valid in Turkey)	
	<input type="checkbox"/> Your latest Transcript of Records	
	<b>Obtain from the IAU Erasmus+ Office the following:</b>	
	<input type="checkbox"/> Letter of Acceptance for your Erasmus+ traineeship mobility	
	<b>Apply:</b>	
	<input type="checkbox"/> Check and apply (if necessary) for an Erasmus+ traineeship visa to the nearest Turkish Consulate/Embassy	
	<input type="checkbox"/> For a comprehensive international medical and liability insurance	
<input type="checkbox"/> Arrange accommodation in Istanbul		
Upon arrival and during the traineeship mobility	<input type="checkbox"/> Address to the IAU Erasmus+ Office for the Orientation Programme and registration	
	<input type="checkbox"/> Obtain your IAU student card	
	<input type="checkbox"/> Apply for Residence Permit within 30 days of your Arrival (for traineeships longer than 90 days)	
	<input type="checkbox"/> Make Changes to Learning Agreement (if necessary)	
Prior departure	<input type="checkbox"/> Give a photocopy of your Residence Permit to the IAU Erasmus+ Office (if you obtain one)	
	<input type="checkbox"/> Take the Confirmation of your traineeship mobility from the IAU Erasmus+ Office	



# APPENDIX 4–INSTITUTIONAL INFORMATION

ISTANBUL AYDIN UNIVERSITY ERASMUS + PROGRAMME INSTITUTIONAL INFORMATION SHEET	
Full Legal Name of Institution	ISTANBUL AYDIN UNIVERSITY
Erasmus ID Code	TR ISTANBU25
Erasmus University Charter	227685–EPP–1–2014–1–TR–EPPKA3–ECHE
Postal Address	Istanbul Aydin University –Erasmus Office, Besyol Mah. Inonu Cad. No:38 34295 Sefaköy / Küçükçekmece / Istanbul / TURKEY
Telephone	+90(212)444 1428 ext. 12820 or 14908
Fax	+90 (212)424 08 80
Legal Representatives	<b>Dr. Mustafa AYDIN (President)</b> <b>Prof. Dr.Yadigar Izmirli (Rector)</b>
Website	www.aydin.edu.tr http://erasmus.aydin.edu.tr/
Email	erasmus@aydin.edu.tr

ERASMUS+ OFFICE	
Erasmus+ Institutional Coordinator	<b>Ms. Pınar ELBASAN, Ph.D.c.</b> / P: +(90) 444 1428 – 12820 (ext.) e-mail: pinarelbasan@aydin.edu.tr
Vice Coordinator Contact for Incoming Staff	<b>Ms. Mariana ASTEFANOAE</b> / P: +(90) 444 1428 – 14908 (ext.) e-mail: mariana@aydin.edu.tr
Contact for Incoming Students	Phone: +(90) 444 1428 – 14910 (ext.) e-mail: erasmus@aydin.edu.tr
Contact for Outgoing Students UK, Spain, Sweden, Switzerland, Finland, Latvia, Lithuania, Poland, Portugal	<b>Mr. Ismail Can TEMİZEL</b> / P: +(90) 444 1428 – 10205 (ext.) e-mail: ismailtemizel@aydin.edu.tr
Contact for Outgoing Students Germany, Austria, Belgium, Bulgaria, Czech Republic, France, Netherlands, Italy, Hungary, Romania, Slovenia, Greece.	<b>Mr. Serkan SAPMAZTURK</b> / P: +(90) 444 1428 – 14907(ext.) e-mail: serkansapmzturk@aydin.edu.tr
Contact for Financial Affairs of Outgoing Students	<b>Ms. Sema YETİŞMİŞ</b> / P: +(90) 444 1428 – 14909 (ext.) e-mail: semayetismis@aydin.edu.tr
Erasmus+ Official Social Media	https://www.facebook.com/iauerasmusoffice https://twitter.com/iauerasmus
APPLICATION DEADLINES FOR INCOMING STUDENTS	
<b>Autumn term</b>	<b>Spring term</b>
15th August, later applications may be accepted	15th August, later applications may be accepted
DOCUMENTS REQUIRED FOR APPLICATION*	
Application Form – Learning Agreement (3 original copies) – Official Transcript of Records – Passport copy – Health Insurance (which is valid in Turkey) 2 Photos Information Sheet *All documents can be found on <a href="http://erasmus.aydin.edu.tr/index.asp">http://erasmus.aydin.edu.tr/index.asp</a> ** The completed application form and learning agreement should be signed and stamped by your Erasmus+ Office at your home university and sent to our University by as a scan by mail and by traditional post.	

2016–2017 ACADEMIC CALENDAR	
Orientation Week Fall Term	19/09/2016–23/09/2016
Fall Term	19/09/2016–28/01/2017
Orientation Week Spring Term	30/01/2017–06/02/2017
Spring Term	06/02/2017–16/06/2017
*Each semester ends with an exam session. There is usually a teaching break of two weeks in February.	
National Holidays	Religious Holidays*
1st of January New Year's Day 23th of April National Sovereignty and Children's Day 1st of May Labour Day 19th of May Youth and Sports Day 30th of August Victory Day 29th of October Republic Day	Ramazan Bayramı (Eid) Three days holiday Kurban Bayramı (Great Eid) Four days holiday *The dates of these religious holidays change according to the lunar calendar and fall on different dates each year.
COURSE INFORMATION	
<b>Selecting Courses</b>	Incoming Students can choose any courses from any of our faculties as long as the courses are not overlapping.
<b>Turkish Language and Culture Courses (5 ECTS)</b>	Erasmus+ students can participate in Turkish courses for beginners TLL104 Introduction to Turkish Language and Culture TLL105 Turkish Language and Culture for the whole academic year rated with 5 ECTS.
ACCOMMODATION	
Erasmus+ Office provides information and assistance to exchange students on how to rent a flat or find a dormitory close to IAU Florya Campus. For more information please check: <a href="http://erasmus.aydin.edu.tr/index.asp?id=62">http://erasmus.aydin.edu.tr/index.asp?id=62</a>	
BUDDY SYSTEM – ESN IAU	
ESN IAU is here to help and assist IAU incoming Erasmus+ students. This assistance is by providing the students with important information for during their exchange here at IAU starting with the orientation week then the administrative processes such as getting their residence permit, finding accommodation and flat mates and so on. Moreover, keeping them updated about weekly trips and parties that the ESN will organize in Istanbul and around Turkey.	
HEALTH INSURANCE	
Students are requested to purchase a compulsory health insurance in Turkey or obtain the equivalent of the Turkish National Medical Insurance (SGK) from their national medical insurance companies prior to arrival to Turkey. For more information please check: <a href="http://erasmus.aydin.edu.tr/index.asp?id=61">http://erasmus.aydin.edu.tr/index.asp?id=61</a>	
VISA – RESIDENCE PERMIT (İKAMET)	
According to the new regulations of Ministry of Internal Affairs, student visa is not necessary for residence permit application. However we advise all Erasmus+ incoming student to consult their situation to Turkish Missions. Erasmus+ students are required to apply for a residence permit within 30 days from their arrival in Turkey. IAU Erasmus+ Office assists Erasmus+ students during their residence permit application. For more information please check: <a href="http://erasmus.aydin.edu.tr/index.asp?id=60">http://erasmus.aydin.edu.tr/index.asp?id=60</a>	

# APPENDIX 5\_ IAU CAMPUS MAP



**A Block:** Board of Trustees, Rectorate and General Secretary, VIP Salon, Conference Halls, Amphitheatres, Gym, Classrooms

**B Block:** Life Long Learning Center, Health Center, Anadolu BIL Vocational School of Higher Education, MEYODER, Radio TV and News Agency, Health, Culture and Sports Department, Jewelry and Jewelry Design Laboratories, Hair Care and Beauty Services Laboratories

**C Block:** Cafeteria

**D Block:** Amphitheatres, Computer Labs (Mac and Microsoft), Cafeteria, Prof. Dr. Aziz Sancar Technology Center, Conference Halls, Health Application and Research Center Clinical Diagnostic Labs

**E Block:** Amphitheatres, Fashion and Shoe Design Showrooms, Masjid, Cafeteria, Classrooms

**F Block:** Amphitheatres, Student Affairs, Financial Affairs, Theater and Dance Stages, Drawing Rooms

**G-H Block:** Deaneries, Amphitheatres, Basic Medical Knowledge Labs, Observatory, Technology and Transfer Office, Incubation Center

**J Block:** Institutes, International Student Affairs, International Exchange Offices (Erasmus, Farabi, Mevlana), International Academic Relations and Projects Coordinatorship

**K Block:** Deaneries, Construction and Building Control Laboratories

**L Block:** Faculty of Dentistry, Dentaydin Hospital of Dentistry

**M Block:** Health Services Vocational School, Basic Medical Knowledge Labs

**N Block:** Faculty of Education, Deanery of Faculty of Arts, Amphitheatres

**O Block:** Architectural Restoration Workshops, Gastronomy and Culinary Arts Application Centers, Demo Kitchen and Cafeteria, Cooking Program Application Center, Faculty of Law Deanery

**P Block:** Information Center (Library), Showroom

**R Block:** RTV Studios, Faculty of Dentistry Laboratories

**S Block:** Faculty of Medicine

# APPENDIX 6-FLORYA CAMPUS LOCATION MAP





# APPENDIX 7-TRANSPORTATION MAP





# My University *My future*

- > Inhabited for more than 2500 years old walled city of Istanbul was one of the most coveted places in the world. Thousands of students who arrive in Istanbul to study finds a vibrant cultural life; perfect architecture; a country stepped in history; bustling towns and cities and most important of all, a student friendly diverse lifestyle; if you would like all of this and a practical career-focused study experience, IAU is the place for you.

**Make Istanbul your home and IAU your University for your bright future!**

[erasmus.aydin.edu.tr](http://erasmus.aydin.edu.tr)





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[facebook.com/iauerasmusoffice](https://facebook.com/iauerasmusoffice)